

CITY OF BAY CITY
MINUTES • MAY 14, 2024

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Regular Meeting

6:00 PM

**1901 5TH STREET
BAY CITY TX,77414**



Mayor

Robert K. Nelson

Mayor Pro Tem

Becca Sitz

Councilman

Jim Folse

Councilman

Bradley Westmoreland

Councilman

Blayne Finlay

Councilman

Benjamin Flores

Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 6:02 p.m.

PRESENT

Mayor Robert K. Nelson
Mayor Pro Tem Blayne Finlay
Councilman Benjamin Flores
Councilman Jim Folse
Councilman Brad Westmoreland
Councilwoman Becca Sitz

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Mayor Pro Tem Blayne Finlay

MISSION STATEMENT

The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.

Mayor Pro Tem Blayne Finlay

APPROVAL OF AGENDA

Motion made by Councilman Flores to approve the agenda, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

PUBLIC COMMENTS

Christella Rodriguez, Chief of Police, shared information on special operations with Texas Department of Public Safety Troopers, who helped with enforcement of commercial motor vehicle laws. In 4.5 hours, they found tractor trucks in violation of 114 violation and put out of service 54% of the trucks and 11% of the truckers. Chief Rodriguez added that the department would like to add one officer as a licensed commercial operator enforcer.

AWARDS AND PROCLAMATIONS

Mayor Nelson read and presented the proclamations.

1. **Proclamation ~ Proclamation recognizing May as "Motorcycle Safety and Awareness Month"**. Mayor Robert K. Nelson
2. **Proclamation ~ Proclamation recognizing May 21st-27th, 2024 as "National Public Works Week"**. Mayor Robert K. Nelson
3. **Proclamation ~ Proclamation recognizing May 14th-20th, 2024 as "National Police Week"**. Mayor Robert K. Nelson

ACKNOWLEDGEMENT FROM CITY MANAGER

Scotty Jones, Interim City Manager, recognized Lee Allen and the Utility Billing department for their customer service. Ms. Jones also recognized Councilman Ben Flores who brought flowers to the Police Department for Mother's Day.

ITEMS / COMMENTS FROM THE MAYOR AND COUNCIL MEMBERS

Mayor Pro Tem Finlay thanked Public Works for cleaner streets. Councilman Flores state that our emergency plan is outdated and Dan Shook, Fire Marshal and Emergency Coordinator, replied the it will be ready at the end of the month.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

4. **Regular Council Meeting minutes of March 26, 2024**

Motion made by Councilman Folsie to approve the consent items, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folsie, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

PUBLIC HEARING

Opened Public Hearing at 6:20 p.m. and there were no public comments. David Pettit, DPED, reviewed the final plan with Council, providing history and final updates and adding that currently there have been no disbursements of funds.

5. **Public Hearing of the City Council of the City of Bay City to consider the final Project and Financing Plan of Tax Increment Reinvestment Zone Number Three (TIRZ #3), City of Bay City, Texas.**

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

6. **Budget ~ Discuss, consider, and/or approve Budget Amendments for the Bay City Community Development Corporation (BCCDC) as of March 31, 2024.**
Jessica Russell, BCCDC Executive Director

Scotty Jones, Interim City Manager, presented the budget amendment and added that it was recommended by BCCDC Board.

Motion made by Councilman Flores to approve Budget Amendments for the Bay City Community Development Corporation, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

7. **Resolution ~ Discuss, consider, and/or approve a resolution of the City Council of the City of Bay City, Texas authorizing the Bay City Community Development Corporation to enter into an Interlocal Cooperation Agreement with the City of Bay City for a project to obtain a Quiet Zone Study (Second Reading).** Jessica Russell, Executive Director BCCDC

Scotty Jones, Interim City Manager, presented the second reading of the resolution.

Motion made by Councilman Folse to approve the Resolution of the City Council of the City of Bay City, Texas authorizing the Bay City Community Development Corporation to enter into an Interlocal Cooperation Agreement with the City of Bay City for a project to obtain a Quiet Zone Study, Seconded by Mayor Pro Tem Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Voting Nay: Councilman Flores. Motion carried.

8. **Ordinance ~ Discuss, consider, and/or approve an Ordinance of the Final Project and Financing Plan or Reinvestment Zone Number Three (TIRZ #3) to the City Council.** Scotty Jones, Interim City Manager

Motion made by Councilwoman Sitz to approve an Ordinance of the Final Project and Financing Plan or Reinvestment Zone Number Three (TIRZ #3), Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

9. **Presentation ~ Discuss, consider, and approve the Library Strategic Plan for Fiscal Year 2025-2029.**

Samantha Denbow, Library Director, provided a presentation of the Library Strategic Plan and introduced the consultant Dayna Williams, who is a partner with Library Action Network consultant. Ms. Denbow stated the library is required by State to have a 5 year plan. Mayor Nelson asked if there is an advisory board and Ms. Denbow replied that there is not but they do have Friends Of The Library. Mayor Nelson added that a board could help prioritize and Councilwoman Sitz stated that she thinks there are many benefits to having an advisory board. Scotty Jones, Interim City Manager,

stated that she attended the focus group, stated she focused in on using the Library as the communications hub.

Motion made by Councilman Flores to approve the Library Strategic Plan for Fiscal Year 2025-2029, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 10. Ordinance ~ Discuss, consider, and/or approve an Ordinance amending the City Code of Ordinances relating to Chapter 114 Utilities and the City of Bay City Water Conservation Plan and Drought Contingency Plans.** Krystal Mason, Assistant Public Works Director

Motion made by Councilman Flores to approve an Ordinance amending the City Code of Ordinances relating to Chapter 114 Utilities and the City of Bay City Water Conservation Plan and Drought Contingency Plans, Seconded by Mayor Pro Tem Finlay. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried.

- 11. Budget ~ Discuss and review the City's proposed budget calendar.**

Scotty Jones, Interim City Manager, reviewed the schedule of budget meetings.

CLOSED / EXECUTIVE SESSION - none

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

There were none.

ADJOURNMENT

Motion made by Councilman Flores to adjourn, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Councilwoman Sitz. Motion carried and Council adjourned at 7:18 p.m.

PASSED AND APPROVED, this 25th day of June 2024.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY