



**CITY OF BAY CITY**  
1901 FIFTH STREET  
BAY CITY, TEXAS 77414  
(979) 245-2137  
FAX: (979) 323-1626

## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council must be included on this form and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

---

**Requestor Name:** Blomquist, Herbert **Date Submitted:** 6/20/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type:** City Staff **Meeting Date:** 6/25/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Director of Public Works  
*For City Staff Only*

**Agenda Location:** Consent Agenda  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

---

**Approve a professional services agreement between the City of Bay City and CivilCorp, LLC, for professional engineering services for the development of 30% design plans for Nile Valley Road Phase 2 project.**

### Executive Summary of Item:

---

During a previous selection qualification process for professional services earlier this year, CivilCorp, LLC was one of the professional services firms the City Council approved to move forward with to assist with project implementation for various City projects.

The City of Bay City has a previous working relationship with CivilCorp, LLC on street rehabilitation and other projects involving professional engineering services. CivilCorp has submitted a proposal for Professional Services with a contract cost of \$212,700.00 for design, engineering, surveying, and geotechnical services to assist with development of 30% design plans for Nile Valley Road Phase 2 project. The proposal has been reviewed by City of Bay City staff for completeness. Funding will be provided out of the remaining Nile Valley Bond Funds.

It is the staff's recommendation to approve this Agreement for Professional Services with CivilCorp, LLC so the City of Bay City can begin the design and plan preparation for development of 30% design plans for Nile Valley Road Phase 2 project.