

CITY OF BAY CITY
MINUTES • OCTOBER 22, 2024

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Regular Meeting

6:00 PM

**1901 5TH STREET
BAY CITY TX, 77414**



Mayor

Robert K. Nelson

Mayor Pro Tem

Becca Sitz

Councilman

Jim Folse

Councilman

Bradley Westmoreland

Councilman

Blayne Finlay

Councilman

Benjamin Flores

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order at 6:00 p.m.

PRESENT

Mayor Robert K. Nelson
Mayor Pro Tem Becca Sitz
Councilman Benjamin Flores
Councilman Jim Folse
Councilman Brad Westmoreland
Councilman Blayne Finlay

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Councilman Benjamin Flores

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.

Councilman Benjamin Flores

APPROVAL OF AGENDA

Motion made by Councilman Flores to approve the agenda, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Westmoreland, Councilman Finlay. Motion carried.

PUBLIC COMMENTS

Stewart Lynn with Lynn Group commented that things were going good with the YMCA. He stated that Loy Sneary would like to keep the pool open and with the YMCA involved there is still a \$60,000 shortfall. Lynn Group is willing to donate \$30,000 if the remaining amount can be funded by other organizations.

Mayor Robert K Nelson recognized the Bay City Girl Scout Troop #156991, made up of girls from Bay City and Van Vleck ISD. They attended the council meeting to earn their government badge. Mayor Nelson had them stand for a photo with Council and he thanked them for attending.

1. Proclamation ~ "National Aviation History Month".

Read by Mayor Robert K. Nelson.

ACKNOWLEDGEMENT FROM CITY MANAGER

Interim City Manager, Scotty Jones recognized the Street and Bridge crews for doing a great job repaving the road in LeTulle Park. She then announced upcoming events at Riverside Park, the Library, and around the square.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Councilman Jim Folse thanked the Public Works department for the ride on the patch truck during the Rice Festival Parade. Councilman Brad Westmoreland thanked the Police Department and City staff for their efforts to make the parade a success. Councilman Blayne Finlay acknowledged the Lion's Club for their efforts in making the parade and Rice Festival a success. Councilman Benjamin Flores mentioned following up on an email about Norvell drainage and street conditions. Mayor Nelson thanked everyone involved in the parade and Rice Festival for their efforts.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL**2. City Council Regular Meeting minutes of October 8, 2024.**

Motion made by Councilman Finlay to approve the minutes for the October 8, 2024 Regular Meeting, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Folse, Councilman Westmoreland. Motion carried.

DEPARTMENT REPORTS**3. Report: Library 4th Quarter Report.** Amanda Garcia, Library & Cultural Arts Manager

Ms. Garcia presented and discussed the 4th Quarter Report for the Library.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**4. Resolution ~ Discuss, Consider, and/ or Approve a Resolution of the City of Bay City, Texas, to authorize the Bay City Community Development Corporation to enter into a contract with Kimberly Willett DBA Next Level Barber Institute, for a term not to exceed two years and providing incentives not to exceed a total amount of \$70,000 over the term of the agreement. (Second Reading) - Jessica Russell, Executive Director, BCCDC**

Motion made by Councilman Westmoreland to approve a Resolution of the City of Bay City, Texas, to authorize the Bay City Community Development Corporation to enter into a contract with Kimberly Willett DBA Next Level Barber Institute, for a term not to

exceed two years and providing incentives not to exceed a total amount of \$70,000 over the term of the agreement. (Second Reading) , Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Finlay. Motion carried.

5. **Grant ~ Discuss, consider, and/or approve authorization to issue Request for Qualifications (RFQ) and Requests for Professional Services (RFP) for engineering and grant administration services related to the City's Project Application and Implementation of the 2025 TxDOT Transportation Alternatives (TA) Program.** Gabriel Lopez, Engineering Tech

Mr. Lopez discussed that the grant the City is seeking will fund sidewalk projects, sidewalk improvements and ADA improvements. It is a bi-annual grant that the City was granted in the past that funded the Southern Pacific Railway on the old Southern Pacific rail line. Anticipating the funding opportunity to happen in January of 2025, Mr. Lopez believes that now is the time to get consultants to help identify problem areas on sidewalks, railroad crossings and bridge crossings and to get a solid plan in place. Having a consultant already in place would also strengthen the City's application for the grant, as would the several developments the City is currently working on. The City qualifies for transportation development credits based on the size, population, and income criteria, these credits would also cover the costs of preliminary engineering. The call for notice of funding opens in January of 2025, the preliminary application is due the first week of February of 2025, and the final application is due in June of 2025. Once the RFP's and RFQ's are issued, the City can move forward with the application.

Motion made by Councilman Finlay to approve authorization to issue Request for Qualifications (RFQ) and Requests for Professional Services (RFP) for engineering and grant administration services related to the City's Project Application and Implementation of the 2025 TxDOT Transportation Alternatives (TA) Program. Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Folse, Councilman Westmoreland. Motion carried.

6. **Committee ~ Discuss, consider, and/ or approve the creation of a task force committee to address Animal Impound and capacity needs.** Robert K. Nelson, Mayor

Ms. Jones stated that the goal to pursue partnerships that mutually benefit the community was part of the City's Strategic Plan. With that in mind, the City and County would like to partner to establish a task force to see to the Animal Impound building needs and deficiencies. The building is small and in poor condition. Mayor Robert K. Nelson stated there needs to be 1 or 2 council members on the committee, as well as Dotty Grandstaff and himself. Councilman Folse and Councilman Flores agreed to be on the committee. At this time, the task force will be committed to the building needs and deficiencies only, staff and policy sub-committees may come about at a later date.

Motion made by Councilman Folse to approve the creation of a task force committee to address Animal Impound and capacity needs. Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Councilman Flores, Councilman Westmoreland, Councilman Finlay. Motion carried.

7. Contract ~ Discuss, consider, and/or approve a contract between the City of Bay City, Texas and YMCA of the Golden Crescent, Victoria, Texas for the management of Valiant Pool. Scotty Jones, Interim City Manager

Ms. Jones stated the Gas Company will continue to waive the gas fees for the pool for the YMCA as they did for the City. The people involved (Wellness Matagorda County, YMCA, Lynn Group) in making this happen are trying to keep the swim team local. The Bay City team is currently having to travel to El Campo to train and the Van Vleck team is traveling to Lake Jackson. Loy Sneary, representing Wellness Matagorda County, mentioned there are 40-60 kids this swim season in Aquacats and the ISD teams. The pool will remain open to the public year-round even after swim season is over. Wellness Matagorda County will be holding fundraisers to keep the pool running.

Motion made by Mayor Pro Tem Sitz to approve a contract between the City of Bay City, Texas and YMCA of the Golden Crescent, Victoria, Texas for the management of Valiant Pool. Seconded by Councilman Folse.
Voting Yea: Mayor Nelson, Councilman Flores, Councilman Westmoreland, Councilman Finlay

CLOSED / EXECUTIVE SESSION

Council adjourned and went into an Executive Session at 6:57 p.m.

- 8. Executive session pursuant to Texas Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager.**
- 9. Executive Session pursuant to Section 551.071(1) of the Texas Government Code (Consultation with Counsel on Legal Matters)**

RECONVENE AND ACTION

Council reconvened back into Regular Session at 8:16 p.m. No action was taken.

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

Mayor Pro Tem Becca Sitz mentioned there is a pothole at 3rd street and Avenue I.

ADJOURNMENT

The meeting was adjourned at 8:17 p.m.

PASSED AND APPROVED, this 12th day of November, 2024.

ROBERT K. NELSON, MAYOR

CITY OF BAY CITY, TEXAS

JEANNA THOMPSON

CITY SECRETARY