

ORDINANCE NO. _____

AN ORDINANCE AMENDING CHAPTER 2 OF THE CODE OF ORDINANCES OF THE CITY OF BAY CITY, TEXAS BY AMENDING ARTICLE II (CITY COUNCIL), DIVISION 2 “MEETINGS AND RULES OF ORDER” AND PROVIDING AN EFFECTIVE DATE.

BE IT ORDAINED BY THE CITY COUNCIL OF THE CITY OF BAY CITY, TEXAS:

Section 1. That Chapter 2, Article II, of the Code of Ordinance shall be amended as follows:

Sec. 2-47. Agenda.

- (a) *Generally.* An agenda shall be prepared prior to each meeting of the city council. The city secretary shall prepare the agenda unless the city council directs another officer or employee to prepare the agenda. The mayor or councilmembers individually or by motion may place items on the agenda prior to the next agenda being posted. Any interested party may request in writing for an item that falls within the city's legal jurisdiction to be placed on the agenda, with a Councilmember's or the City Manager's sponsorship. The agenda item shall be scheduled as soon as possible, but no later than thirty days from the date of written request. ~~The agenda item shall be scheduled as soon as possible by the mayor, but no later than 30 days from the date of the written request.~~ The city secretary shall cause copies of the agenda to be prepared in advance, and posted and filed in accordance with all state laws and city ordinances relating to open meetings.
- (b) *Format.* The agenda format for city council meetings shall generally be as follows:

CITY OF BAY CITY
1901 Fifth Street
Bay City, Texas 77414
AGENDA
Regular Council Meeting
CITY HALL—(date and time)

- (1) Call to order and certification of quorum.
- (2) Invocation and pledge of allegiance.
- (3) ~~Certification of quorum.~~
- (3) Approval of agenda.
- (5) ~~Approval of minutes.~~
- (4) Public comments.
- (5) Items/comment: Mayor, Council Members, and City Manager.
- (6) Consent agenda (~~resolutions, proclamations, minutes,~~ accounts payable, etc.).
- (7) Regular items for consideration and/or approval.

~~(9) Items/comment: Mayor and council members.~~

(8) Adjournment.

Section 2. Repealing Clause.

That all Ordinances, Resolutions, or parts thereof, in conflict herewith are repealed to the extent of such conflict.

Section 3. Severability Clause.

If for any reason any section, subsection, sentence, clause or phrase of this Ordinance, shall be held invalid, it shall not effect any valid provisions of this or any other ordinance of the City of Bay City, Texas.

Section 4. Effective Date.

This Ordinance shall become effective on the 25th day of April, 2023.

PASSED AND APPROVED this 25th day of April 2023.

Council Member:	Voted Aye	Voted No	Absent
Robert K. Nelson, Mayor	_____	_____	_____
Floyce Brown	_____	_____	_____
James Folse Mayor Pro Tem	_____	_____	_____
Brad Westmoreland	_____	_____	_____
Becca Sitz	_____	_____	_____
Blayne Finlay	_____	_____	_____

Robert K. Nelson, Mayor of the City of Bay City, Texas

ATTEST:

APPROVED AS TO FORM:

Jeanna Thompson, City Secretary

Anne Marie Odefey, City Attorney

