

CITY OF BAY CITY
MINUTES • JUNE 25, 2024

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Regular Meeting

6:00 PM

**1901 5TH STREET
BAY CITY TX, 77414**



Mayor

Robert K. Nelson

Mayor Pro Tem

Becca Sitz

Councilman

Jim Folse

Councilman

Bradley Westmoreland

Councilman

Blayne Finlay

Councilman

Benjamin Flores

Through a united and collaborative effort, we seek to grow the City of Bay City with a diverse culture that is proud to call Bay City home. We envision a thriving family-centered community where citizens are involved in the future development of our city. We desire our citizens to work, play, worship and shop in the community in which we live. Visitors are welcomed and encouraged to enjoy the friendly environment and amenities the citizens and business owners have created together.

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order by Mayor Robert K. Nelson at 6:03 p.m.

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Councilman Bradley Westmoreland

MISSION STATEMENT

The City of Bay City is committed to fostering future economic growth by collaborating with our citizens, employers, current and future businesses, as well as the Community and Economic Development Centers. We strive to deliver superior municipal services and to invest in quality-of-life initiatives such as housing, businesses, jobs and activities for all citizens. We make a concerted effort to respond to resident's concerns in a timely and professional manner in order to achieve customer satisfaction.

Councilman Bradley Westmoreland

APPROVAL OF AGENDA

Motion made by Councilman Flores to approve the agenda, Seconded by Councilman Finlay. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

PUBLIC COMMENTS

Marty Martinez, JP Davis Street, stated that they are still having noise problems since the last Council meeting and no one doing anything.

AWARDS AND PROCLAMATIONS

1. **Recognition of Lt. Chris Hadash, Bay City Police Department, for successfully completing and graduating from the FBI Academy.** Christella Rodriguez, Chief of Police
2. **Proclamation ~ Proclamation recognizing July as "Parks and Recreation Month".** Mayor Robert K. Nelson

ACKNOWLEDGEMENT FROM CITY MANAGER

Scotty Jones, Interim City Manager, credited the Airport staff for clearing the runway when an aircraft had a rough landing. Ms. Jones stated that the BMX Bike Park opening is June 29th and the Library has kicked off their summer programs.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Councilman Folse gave location of two fire hydrants and asked if they have been entered to do. Councilman Westmoreland recognized Roxanne Gomez at the Building Department for being helpful and informative. Councilman Flores stated that he met with animal control staff and would like to have a conversation about pets and get a handle on. Councilman Flores also stated that he would still like to see an incident response plan. Mayor Nelson stated that we need help from citizens regarding loose animals and that they need to be secure. Councilman Finlay recognized Angela Hadash for supporting her husband, Lt. Chris Hadash, while he was away attending the FBI Academy.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

- 3. Approve the Master Service Agreement with Urban Engineering for ongoing and future engineering projects.**
- 4. Approve a professional services agreement between the City of Bay City and CivilCorp, LLC, for professional engineering services for the development of 30% design plans for Nile Valley Road Phase 2 project.**
- 5. Regular Council Meeting minutes of May 14, 2024.**
- 6. Regular Council Meeting minutes of May 28, 2024.**
- 7. Council Workshop Meeting minutes of June 11, 2024.**

Motion made by Councilman Westmoreland to approve the consent items, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

- 8. Report ~ Discuss, consider, and/or approve the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending September 30, 2023.**

Scotty Jones, Interim City Manager, introduced Melissa Terry, Harrison, Waldrop, and Uherek, LLP, who presented a review of the annual audit. Councilman Westmoreland congratulated Scotty Jones for a clean audit again and acknowledged Jennifer Leverett for her assistance. Mayor Nelson urged citizens to review on the city web site.

Motion made by Councilman Flores to approve the Annual Comprehensive Financial Report (ACFR) for the Fiscal Year ending September 30, 2023, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

- 9. Report ~ Receive a report from GFL (WCA) on the sanitation operations in the City of Bay City and discuss, consider, and/or approve GFL's CPI rate increase request pursuant to the Solid Waste Contract with GFL.**

Krystal Mason, Assistant Public Works Director, introduced representative from GFL who discussed operations and rate increase of 3.36 cpi commercial only. Mayor Nelson stated that there have been issues with brush pickup and a lot of complaints with GFL saying that there is staff and equipment issues. GFL representative replied that they were 100% caught up. Council discussed call log and Councilman Westmoreland added that he called three times and none were logged.

10. Bid ~ Discuss, consider, and/or approve the bid selection for the Bay City Regional Airport AWOS Replacement Project.

James Mason, Airport Manager, presented and added that MesoTech came in under budget of \$200,000.00

Motion made by Councilman Folse to approve the bid selection for the Bay City Regional Airport AWOS Replacement Project, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

11. Agreement ~ Discuss, consider, and/or approve Work Authorization 1 with Urban Engineering for engineering design and construction management services related to the drainage project at the Del Norte subdivision, specifically along Nichols Avenue. Herb Blomquist, Public Works Director

Motion made by Councilman Finlay to approve Work Authorization 1 with Urban Engineering for engineering design and construction management services related to the drainage project at the Del Norte subdivision, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

12. Proposal ~ Discuss and take any action to approve proposal of FGM Architects to serve as architect to public safety headquarters and authorize Interim City Manager to enter into contract in accordance with proposal upon City Attorney's approval of form of contract. Scotty Jones, Interim City Manager

Motion made by Councilman Flores to approve proposal of FGM Architects to serve as architect to public safety headquarters with change to Phase 1 construction cost range of \$7 million - \$10 million, and authorize Interim City Manager to enter into contract in accordance with proposal upon City Attorney's approval of form of contract, Seconded by Mayor Nelson. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

13. Ordinance ~ Discuss, consider, and/or approve an ordinance by the City Council of the City of Bay City, Texas authorizing the issuance and sale of the City of Bay City, Texas Tax and Revenue Certificates of Obligation, Series 2024E; levying a tax and providing for the security and payment thereof; and enacting other provisions relating thereto. Scotty Jones, Interim City Manager

Motion made by Councilman Flores to approve an ordinance by the City Council of the City of Bay City, Texas authorizing the issuance and sale of the City of Bay City, Texas Tax and Revenue Certificates of Obligation, Series 2024E; levying a tax and providing for the security and payment thereof; and enacting other provisions relating thereto, Seconded by Councilman Finlay. Voting Yea: Mayor Nelson, Councilman Finlay, Councilman Flores, Councilman Folse, Councilman Westmoreland, Mayor Pro Tem Sitz. Motion carried.

CLOSED / EXECUTIVE SESSION

Council adjourned and went into an Executive Session 7:24 p.m.

- 14. Personnel ~ Closed meeting to discuss personnel matters in accordance with Title 5, Section 551.074 of the Texas Government Code (To discuss appointment, employment, evaluation, responsibilities and duties, reassignment, discipline or dismissal of an officer or employee, or to hear a complaint or charge against an officer or employee: Interim City Manager**

RECONVENE AND ACTION

Council reconvened back into a Regular session at 9:27 p.m. and took no action on items in executive session.

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

Councilman Flores stated that he will be attending a hydrogen conference tomorrow at NRG and Thursday he will be attending the Water Development Board meeting.

ADJOURNMENT

Council adjourned the Regular meeting a 9:28 p.m.

PASSED AND APPROVED, this 13th day of August 2024.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY