



**CITY OF BAY CITY**  
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## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Mason, James **Date Submitted:** 8/1/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type :** City Staff **Meeting Date:** 8/13/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Airport Manager  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**Discuss, consider, and/or approve a commercial lease agreement with Williams Energy for leased space at the Bay City Regional Airport.**

### Executive Summary of Item:

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Williams Energy has requested to add leased space in the main hangar to store their helicopter and supplies. Williams Energy has a lease with the Airport currently for leased land and leased space. This lease would replace the current lease covering leased space on the airport.