



CITY OF BAY CITY
1901 FIFTH STREET
BAY CITY, TEXAS 77414
(979) 245-2137
FAX: (979) 323-1626

AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council must be included on this form and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Lopez, Gabriel **Date Submitted:** 3/4/2024
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 3/7/2024
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Engineering Technician
For City Staff Only

Agenda Location: Discussion Item
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

Discuss, consider, and/or approve the selection of an engineering firm to support the 2024 Texas Community Development Block Grant Downtown Revitalization/Main Street Program application and project implementation.

Executive Summary of Item:

The City is seeking to revitalize its downtown area through the 2024 Texas Community Development Block Grant-Downtown Revitalization/Main Street Program, managed by the Texas Department of Agriculture. This program aims to improve infrastructure in areas identified as deteriorated, to stimulate economic growth, improve residents' quality of life, and preserve historic districts. The City intends to apply for a \$500,000 grant from the program and will contribute a 15% match of \$75,000.

In preparation for a successful grant application and the potential project implementation, the City issued a Request for Qualifications (RFQ) to solicit qualifications from engineering firms. A selection review committee was appointed to score the submissions, and the scores are tallied to identify the most qualified firm that the City can negotiate a contract with. The selected firm will provide essential services for the project's planning and execution. The firm's expertise is crucial for the City to efficiently meet the program's goals and align with the city's strategic objectives.

Firms that submitted qualifications were:

- Urban Engineering
- CivilCorp
- Lynn Engineering