



CITY OF BAY CITY
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AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Denbow, Samantha **Date Submitted:** 1/9/2025
Last, First *MM/DD/YYYY*

Requestor Type : City Staff **Meeting Date:** 1/14/2025
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Communications and Cultural Arts Director
For City Staff Only

Agenda Location: Discussion Item
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

Policy – Discuss, consider, and/or approve the Library Policy Manual.

Executive Summary of Item:

The Bay City Public Library was established in 2018 as the first time library policies were approved by the City Council since the transition in management in 2013.

The policies have been reviewed, amended as needed for clarification and applicability to current practice, and reformatted for readability.

Staff recommends to approval of the revised Library Policy Manual as presented.