

CITY OF BAY CITY
MINUTES • NOVEMBER 12, 2024

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Regular Meeting

6:00 PM

**1901 5TH STREET
BAY CITY TX,77414**



Mayor

Robert K. Nelson

Mayor Pro Tem

Becca Sitz

Councilman

Jim Folse

Councilman

Bradley Westmoreland

Councilman

Blayne Finlay

Councilman

Benjamin Flores

We envision Bay City as a thriving, family-centered community where our citizens can live, work, worship, and play, while welcoming visitors to experience our beautiful environment and diverse culture.

CALL TO ORDER AND CERTIFICATION OF QUORUM

The meeting was called to order at 6:00 p.m.

PRESENT

Mayor Robert K. Nelson
Mayor Pro Tem Becca Sitz
Councilman Benjamin Flores
Councilman Jim Folse
Councilman Brad Westmoreland

ABSENT

Councilman Blayne Finlay

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Councilman Jim Folse

MISSION STATEMENT

The City of Bay City promotes economic growth and invests in quality-of-life initiatives through collaboration. We respond promptly and professionally to residents' concerns and strive to deliver superior municipal services.

Councilman Jim Folse

APPROVAL OF AGENDA

Motion made by Councilman Folse to approve the agenda, Seconded by Councilman Westmoreland.

Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried.

PUBLIC COMMENTS

There were no public comments.

PUBLIC HEARINGS

There were no public hearings.

ACKNOWLEDGEMENT FROM CITY MANAGER

City Manager, Scotty Jones, recognized and congratulated Public Works employees Michael Broussard and Patrick Cervantes, recently graduated from Public Works Institute of Texas and Leadership Training, a 2-year program. Shout-outs given to all the departments that participated in the Day of the Dead Festival, they had a good turnout. She then thanked Amanda Garcia for chairing the event. Ms. Jones also mentioned a few events coming up in the community and encouraged citizens to attend.

ITEMS / COMMENTS FROM THE MAYOR & COUNCIL MEMBERS

Councilman Brad Westmoreland requested an update from City Manager, Scotty Jones and Chief Christella Rodrigues on the challenges with BCISD school pickup/ drop-off. Ms. Jones stated they met with the Superintendent and other school officials, Chief Rodriguez, and Public Works Director Herb Blomquist. They discussed some proposed solutions and signage, to start and enforcement to follow. Mr. Blomquist stated he is taking cases one at a time because he hears about them one at a time. He would like to order all signs at once, and the ordinance provides him with authority only to order and place signage. The sign will act as an educational tool for the public. Councilman Westmoreland asked for an update in the next meeting.

Councilman Benjamin Flores gave an update on Hamman Rd bridge and light post work on his property. Mr. Flores also stated he is stepping down from the Animal Impound committee due to other commitments. Last week he attended the HGAC annual meeting. He was nominated for their board and hopes to be on it next year. Mr. Flores was also thankful for the invitation to the Veteran's Day parade and provided the veterans crisis line (988) for help and resources for veterans in need. Councilman Flores then asked for a moment of silence for veterans.

Councilman Jim Folsie encourages using baycityx4u app to report and track any city issues. Mayor Pro Tem Sitz voiced the same school pickup/ drop-off concern as Councilman Westmoreland. Mayor Pro Tem Sitz thanked Bobby Head and Rick DeLeon for putting out flags on Highway 35 for the Veteran's Day parade. Mayor Nelson stated Relay for Life was moved from the fairgrounds to Memorial Stadium and there was a good turnout.

CONSENT AGENDA ITEMS FOR CONSIDERATION AND/OR APPROVAL

- 1. City Council Workshop minutes of October 22, 2024.**
- 2. City Council Regular Meeting minutes of October 22, 2024.**
- 3. Accounts Payable, Direct Payable and Utility Refunds for July, August, and September 2024.**

Motion made by Mayor Pro Tem Sitz to approve consent items, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folsie, Councilman Westmoreland. Motion carried.

DEPARTMENT REPORTS

4. Public Works Reports and Updates.

Krystal Mason, Assistant Public Works Director, provided copies to council and discussed the Public Works Quarterly Report. Councilman Westmoreland gave a shout-out to Ms. Mason and her departments for the great work making the improvements. Ms. Mason gave a shout-out to Public Works crew members, Wesley, Sammy, and Abby for assisting in the County Household Waste event in October. Ms. Mason recognized Michael Broussard and Patrick Cervantes again and congratulated them on their training accomplishments. Mayor Robert K. Nelson thanked Lt. Chris Hadash for his assistance with the Household Waste Collection event.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL**5. Appointment ~ Discuss, consider and appoint Angela Hadash as Deputy City Secretary.** Jeanna Thompson, City Secretary

Motion made by Councilman Flores to approve appointing Angela Hadash as Deputy City Secretary, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried. Angela was sworn in by Mayor Robert K. Nelson.

6. Appointment ~ Discuss, consider and/ or approve the appointment of Bruce Krauskopf to the Planning Commission Board. Robert K. Nelson, Mayor

Motion made by Councilman Folse to appoint Bruce Krauskopf to the Planning Commission Board, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried. Bruce Krauskopf was sworn in by Mayor Robert K. Nelson.

7. Appointment ~ Discuss, consider and/ or approve the appointment of Melody Ann Yates to the Bay City Housing Authority Board. Robert K. Nelson, Mayor

Motion made by Councilman Westmoreland to appoint Melody Ann Yates to the Bay City Housing Authority board, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried. Melody Ann Yates was sworn in by Mayor Robert K. Nelson.

8. Ordinance ~ Discuss, consider, and/ or approve an ordinance of the City of Bay City, Texas adopting a "Budget Amendment #3" to the "Annual Budget supplemental appropriation and/ or transfer of certain funds; providing for severability; and providing other matters related to the subject.

Jennifer Leverett, Finance Manager, stated this is the third and final set of budget amendments set for the fiscal year 2024 and discussed the amendments and presentation provided to council.

Motion made by Mayor Pro Tem Sitz to approve Budget Amendment #3, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. A poll was taken, all approved. Motion carried.

9. Report ~ Discuss, consider, and/or approve the City's Quarterly Financial and Investment Report for quarter ending September 30, 2024.

Jennifer Leverett, Finance Manager, presented and discussed the report provided.

Motion made by Councilman Folse to approve the City's Quarterly Financial and Investment Report for quarter ending September 30, 2024, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried.

10. Ordinance ~ An ordinance of the City of Bay City, Texas amending Appendix "B" to include a "Credit Card Processing Fee", to the Code of Ordinances of the City of Bay City, Texas; and providing for the effective date thereof.

Jennifer Leverett, Finance Manager, presented and discussed the Ordinance and amendments being made and stated the changes will be effective in January to give time to notify the public.

Motion made by Councilman Westmoreland to approve the Ordinance, Seconded by Mayor Pro Tem Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. A poll was taken, all approved. Motion carried.

11. Bid ~ Discuss, consider, and/or approve awarding DebrisTech for debris monitoring services and authorize the City Manager to execute a contract approved to form by the City Attorney.

Gabriel Lopez, Engineering Tech, presented and discussed the proposal submissions and the selection for debris monitoring services.

Motion made by Councilman Folse to approve a contract with DebrisTech for debris monitoring services, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried.

12. TIRZ ~ Discuss, review, and take any action deemed necessary on the proposed Tax Increment Reinvestment Zone Number Five (TIRZ #5) redevelopment boundaries (Strategic Goal - Planning & Development).

Engineering Tech, Gabriel Lopez presented a PowerPoint and discussed the proposed TIRZ #5 redevelopment boundaries. Mayor Pro Tem Sitz asked that 6th street around Ave K get more attention and that this plan include railroad crossings.

13. Interlocal Agreement ~ Discuss, consider, and/or approve an Interlocal Agreement between the City of Bay City and the City of Palacios for Code Enforcement services.

Scotty Jones, Interim City Manager, stated that most of the work can be done remotely and the City of Palacios will reimburse for any costs that are associated with Bay City Code Enforcement staff's time.

Motion made by Councilman Flores to approve an Interlocal Agreement between the City of Bay City and the City of Palacios for Code Enforcement services, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried.

14. Resolution ~ Discuss, consider, and/or approve a Resolution of the City of Bay City, Texas adopting covered applications and prohibited technology policy.

Jeanna Thompson, City Secretary, discussed the Senate Bill 1893, mandating all cities approve a resolution by November 20th.

Motion made by Mayor Pro Tem Sitz to approve a Resolution of the City of Bay City, Texas adopting covered applications and prohibited technology policy, Seconded by Councilman Westmoreland. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried.

15. Discussion ~ Norvell subdivision drainage: past, present, and future.

Benjamin Flores, Councilman, provided a presentation of areas of concern and what could be done about the drainage issues. Three residences from the area voiced their concerns. Council discussed trying to come up with possible solutions. Public Works Director, Herb Blomquist mentioned that it is not being ignored, it's an ongoing problem but he would continue to do preventative maintenance.

16. Appointment ~ Discuss, consider, and/or approve the appointment of a city representative and an alternate to Houston-Galveston Area Council's 2025 General Assembly. Robert K. Nelson, Mayor

Motion made by Councilman Westmoreland to approve the appointment of Councilman Benjamin Flores as the city representative and Mayor Pro Tem Becca Sitz

as an alternate to Houston-Galveston Area Council's 2025 General Assembly, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried.

17. Appointment ~ Discuss, consider and select a Councilmember for the appointment on the Variance Committee Board. Robert K. Nelson, Mayor

Motion made by Councilman Folse to approve the appointment of Mayor Pro Tem Becca Sitz for the appointment on the Variance Committee Board, Seconded by Councilman Flores. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Flores, Councilman Folse, Councilman Westmoreland. Motion carried.

CLOSED / EXECUTIVE SESSION

Council adjourned and went into an Executive Session at 7:58 P.M.

18. Executive session pursuant to Texas Government Code §551.074 to deliberate the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee: City Manager.

19. Executive Session pursuant to Section 551.071(1) of the Texas Government Code (Consultation with Counsel on Legal Matters)

RECONVENE AND ACTION

Council reconvened back into Regular Session at 8:57 P.M.

Motion made by Councilman Westmoreland to appoint Scotty Jones as City Manager moving forward, Seconded by Councilman Folse. Voting Yea: Mayor Nelson, Mayor Pro Tem Sitz, Councilman Folse, Councilman Westmoreland. Voting Nay: Councilman Flores. Motion carried.

ITEMS / COMMENTS FROM THE MAYOR, COUNCIL MEMBERS AND CITY MANAGER

City Manager, Scotty Jones thanked Council for allowing her to serve.

ADJOURNMENT

The meeting was adjourned at 9:05 P.M.

PASSED AND APPROVED, this 14th day of January 2025.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY