



CITY OF BAY CITY
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AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council must be included on this form and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

Requestor Name: Lopez, Gabriel **Date Submitted:** 01/9/2025
Last, First *MM/DD/YYYY*

Requestor Type: City Staff **Meeting Date:** 01/14/2025
Citizen/City Staff/Council Member *MM/DD/YYYY*

Position Title Engineering Technician
For City Staff Only

Agenda Location: Discussion Item
(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)

Agenda Content:

DISCUSS, CONSIDER, AND/OR APPROVE AWARDS FOR UNIT PRICE-BASED CONTRACTS FOR A SIX-MONTH TERM TO MULTIPLE VENDORS FOR PUBLIC WORKS ROAD MATERIALS, INCLUDING AGGREGATES, BASED ON COMPETITIVE SEALED BIDS RECEIVED IN ACCORDANCE WITH TEXAS LOCAL GOVERNMENT CODE CHAPTER 252, AND AUTHORIZE THE MAYOR OR CITY MANAGER TO EXECUTE ALL NECESSARY DOCUMENTS.

Executive Summary of Item:

BACKGROUND: The City of Bay City issued an Invitation to Bid (ITB) for Public Works road materials, with bids opened on January 9, 2025, at 1:00 PM. The ITB included various materials needed for city road maintenance, such as aggregates, asphalt, and cold patch materials. Vendors submitted unit price bids for materials to be delivered or picked up within a 45-mile radius of Bay City. The contracts awarded will reflect the lowest responsive and responsible bids for each line item.

The bid specifications outlined that all materials must meet the Texas Department of Transportation (TxDOT) standards. The bids will remain valid for a six-month term, expiring on July 9, 2025.

FINANCIAL IMPLICATIONS: The costs for materials will align with the lowest bid prices for each item as listed in the bid tabulation, which is attached for Council's review. This approach ensures fiscal responsibility while meeting the City's operational needs for road materials.

IMPACT ON COMMUNITY SUSTAINABILITY: Awarding these contracts will ensure the City has the necessary materials to support planned maintenance schedules and address unforeseen repairs, maintaining reliable road conditions.

RECOMMENDATION: City Staff recommends Council approve awarding contracts to the lowest responsive bidders for Public Works road materials, in accordance with the bid tabulation and Texas procurement laws. This approval will allow the City to proceed with planned road maintenance projects.

Attachments:

- PW Road Material Bid Tab