



**CITY OF BAY CITY**  
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## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Calhoun, Barry **Date Submitted:** 03/22/2023  
*Last, First* *MM/DD/YYYY*

**Requestor Type :** City Staff **Meeting Date:** 03/28/2023  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Director of Public Works  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**DISCUSS, CONSIDER, AND/OR AWARD THE BID FOR THE 2023 BRUSH SITE WOOD CHIPPING SERVICES AT THE CITY'S BRUSH SITE TO THE LOWEST RESPONSIBLE BIDDER AND AUTHORIZE THE MAYOR TO EXECUTE A CONTRACT APPROVED TO FORM BY THE CITY ATTORNEY BETWEEN THE CITY OF BAY CITY AND AUSTIN WOOD RECYCLING IN THE AMOUNT OF \$60,600.**

### Executive Summary of Item:

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**BACKGROUND:** The last official year that the brush site wood chipping commenced was in 2020. Due to COVID-19, material shortages and contractor/vendor participation, our brush site has not undergone the necessary wood chipping. With the accumulated brush from the past three years, we will be forced to close the brush site due to being over capacity. This location receives brush from brush from GFL and citizens.

The Public Works Department solicited for bids in 2022 via BidNet and newspaper advertisements. Unfortunately, zero bids were received at that time.

**RECOMMENDATIONS:** Award to the only bidder, Austin Wood Recycling.

**ATTACHMENTS:** Bid Tabulation