



**CITY OF BAY CITY**  
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## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Mason, Krystal **Date Submitted:** 6/25/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type :** City Staff **Meeting Date:** 7/9/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Assistant Director of Public Works  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**Discuss, consider, and/or award the bid for the 2024 Brush Site Wood Chipping Services at the City's brush site to the lowest responsible bidder and authorize the City Manager to execute a contract approved to form by the City Attorney between the City of Bay City and Austin Wood Recycling in the amount of \$71,000**

### Executive Summary of Item:

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**BACKGROUND:** The City's brush site accepts green waste (grass clippings, brush, limbs) from citizens as well as the brush collected inside city limits by GFL. As brush accumulates, it is pushed into piles at the brush site. Over the last year, we've had several storm events that dropped a considerable amount of brush across the City. Brush piles must be chipped so it can be hauled from the site to minimize fire danger and keep the site accessible.

**RECOMMENDATIONS:** Award to the only bidder, Austin Wood and Recycling.

**ATTACHMENTS:** Bid Tabulation