



**CITY OF BAY CITY**  
1901 FIFTH STREET  
BAY CITY, TEXAS 77414  
(979) 245-2137  
FAX: (979) 323-1626

## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Mason, James **Date Submitted:** 11/13/2020  
*Last, First* *MM/DD/YYYY*

**Requestor Type :** City Staff **Meeting Date:** 11/24/2020  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Airport Manager  
*For City Staff Only*

**Agenda Location:** Consent Agenda  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**ONE YEAR CONTRACT EXTENSION BETWEEN THE CITY OF BAY CITY TEXAS AND EPIC AVIATION, LLC, PURSUANT TO THE TERMS OF THE ORIGINAL AGREEMENT EXECUTED JANUARY 1, 2015.**

### Executive Summary of Item:

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EPIC Aviation LLC is requesting a one (1) year extension to the original five (5) year agreement to provide aviation fuel to the Bay City Regional Airport. The original agreement was entered into on January 1, 2015 and provides for two (2) one (1) year extensions to the agreement. EPIC Aviation provides competitive fuel pricing and good customer service. Over the last year of the contract there have been issues involving their point of sale software. EPIC Aviation has reimbursed the City for any additional cost occurred due to this and has purchased new point of sale software for all their customers. There are still some issues with the new software, however at this time I feel EPIC Aviation will be able to correct them in a timely manner. I would recommend this one-year extension at this time.