



**CITY OF BAY CITY**  
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## AGENDA ITEM SUBMISSION FORM

Any item(s) to be considered for action by the City Council, must be included on this form, and be submitted along with any supporting documentation. Completed Agenda Item Submission forms must be submitted to the City Secretary's Office no later than 4:00 p.m. on the Monday of the week prior to the Regular Council meeting.

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**Requestor Name:** Penewitt, Kelly **Date Submitted:** 02/05/2024  
*Last, First* *MM/DD/YYYY*

**Requestor Type :** City Staff **Meeting Date:** 2/13/2024  
*Citizen/City Staff/Council Member* *MM/DD/YYYY*

**Position Title** Interim Director of Parks and Recreation  
*For City Staff Only*

**Agenda Location:** Discussion Item  
*(e.g.: Consent Agenda/ Discussion Item/ Public Hearing/ Executive Session/ Presentation)*

### Agenda Content:

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**Property ~ Discuss, consider, and/or approve a declaration of unusable equipment and lights as surplus and authorize the Interim Director of Parks and Recreation to dispose of said equipment and lights through use of salvage or other means.**

### Executive Summary of Item:

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The light cages and light bulbs were part of the light pole donation that we received from the old Bay City Junior High Football field that were removed. The poles were reused at Hardeman Park for the LED lighting project. The cages and light bulbs are outdated and no longer used for sports lighting and are currently taking up space needed for storage of equipment and supplies. It is the recommendation of staff to surplus these items so they can be removed via salvage or other means, as appropriate to the items.