

CITY OF BAY CITY

MINUTES • FEBRUARY 09, 2021

**COUNCIL
CHAMBERS | 1901
5th Street**

City Council Regular Meeting

6:00 PM

**1901 5TH STREET
BAY CITY TX, 77414**



Mayor

Robert K. Nelson

Councilman

Jim Folse

Mayor Pro Tem

Jason W. Childers

Councilman

Brent P. Marceaux

Councilwoman

Becca Sitz

Councilwoman

Floyce Brown

***Bay City is committed to developing and enhancing the long-term prosperity,
sustainability, and health of the community.***

CALL TO ORDER

Meeting was called to order by Mayor Robert K. Nelson at 6:01 p.m.

INVOCATION & PLEDGE

Texas State Flag Pledge: *"Honor The Texas Flag; I Pledge Allegiance To Thee, Texas, One State Under God, One And Indivisible."*

Councilwoman Becca Sitz

CERTIFICATION OF QUORUM**PRESENT**

Mayor Robert K. Nelson
Mayor Pro Tem Jason W. Childers
Councilwoman Floyce Brown
Councilman Jim Folse
Councilman Brent P. Marceaux
Councilwoman Becca Sitz

Also present:

City Manager, Shawna Burkhart
City Attorney, Anne Marie Odefey
City Secretary, Jeanna Thompson.

MISSION STATEMENT

The City of Bay City is a community that fosters future economic growth, strives to deliver superior municipal services, invests in quality of life initiatives and is the gateway to the great outdoors. We encourage access to our unique historical and eco-cultural resources while maintaining our small-town Texas charm.

Councilwoman Becca Sitz

APPROVAL OF AGENDA

Motion made by Councilman Marceaux to approve the agenda, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

PUBLIC COMMENTS

There were no public comments.

REGULAR ITEMS FOR DISCUSSION, CONSIDERATION AND/OR APPROVAL

1. **Budget ~ Discuss, Consider, and/or approve Budget Amendments for the Bay City Community Development Corporation (BCCDC) as of January 31, 2021.**

Jessica Russell, BCCDC Executive Director, reviewed the budget amendment that was passed by the BCCC Board last week.

Motion made by Mayor Pro Tem Childers to approve the BCCDC Budget amendment, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

2. Budget ~ Discuss, consider, and/or approve an Ordinance adopting Budget Amendments for the quarter ending December 31, 2020.

Scotty Jones, Finance Director, reviewed the City Budget Amendment Ordinance for first quarter expenditures and revenues. In General Fund; the vehicles for the Police Department were purchased with extra reserve funds instead of doing a capital lease; in addition, used reserve funds for the Airport mowing contract. Mayor Pro Tem Childers asked about mowing by employee and Shawna Burkhart replied that this is larger area and was too much for the employee.

Motion made by Councilwoman Brown to approve the Budget Amendment Ordinance, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Council polled, and motion carried.

3. Report ~ Discuss, consider, and/or approve the City's Quarterly Financial and Investment Report for the quarter ending December 31, 2020.

Scotty Jones, Finance Director, reviewed the Quarter Financial Investment Report, reviewing the four major funds. Sales tax is up 6.5% and the Investment Portfolio lower than 1st quarter of previous fiscal year.

Motion made by Councilwoman Brown to approve the Quarterly Financial and Investment Report, Seconded by Councilman Marceaux.
Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

4. Contract ~ Discuss, consider, and/or approve awarding a Depository Contract or multiple contracts for the City of Bay City and authorize the City Manager to execute a Depository Contract in a form approved by the City Attorney.

Scotty Jones, Finance Director, stated that we have two depositories and went out for bid. Both IBC Bank and Prosperity Bank responded to the RFP. Prosperity Bank waived most fees and had higher interest earned. Ms. Jones recommended awarding to Prosperity Bank as the primary depository with a 3 year contract. Ms. Jones stated that she recommended extending the contract with IBC Bank with other investment opportunities to help with transition. Mayor Pro Tem Childers and Councilman Marceaux agreed with the two contracts.

Motion made by Mayor Pro Tem Childers to approve the Primary Depository Contract to Prosperity Bank and extend the contract with IBC Bank as a second depository, Seconded by Councilwoman Sitz.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

5. Appointment ~ Discuss, consider, and/or approve the Mayor's appointments of Jason Childers, Eli Cortines, Bill Frontz, and Otis Justice to the Variance Committee.

Shawna Burkhart, City Manager, stated that occasionally a Variance Committee will need to review certain variances. Ms. Burkhart added that Eli Cortines is a plumber, Bill Frontz is an electrician, and Otis Justice is the former Building Inspector.

Motion made by Councilwoman Brown to approve the appointments to the Variance Committee, Seconded by Councilwoman Sitz.

Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Motion carried.

CLOSED / EXECUTIVE SESSION

Council adjourned into an executive session at 6:41 pm.

6. Executive session pursuant to Texas Government Code Section 551.087, (1) to discuss commercial or financial information that BCCDC has received from a business prospect that BCCDC seeks to have locate, stay, or expand in Bay City and with which BCCDC is conducting economic development negotiations; and/or (2) to deliberate the offer of a financial or other incentive to a business prospect described by Subdivision (1).

OPEN SESSION

Council reconvened the Regular meeting at 7:14 p.m.

Council took no action on items in the Executive session.

ITEMS / COMMENTS & MAYOR AND COUNCIL MEMBERS

Councilman Marceaux challenged the City Manager to investigate speed bumps, stating that he has had numerous complaints from citizens regarding multiple locations.

Councilwoman Sitz asked about the Siemens letter and the City Attorney responded that the letter has not been sent but can be done.

Mayor Pro Tem Childers thanked the employees regarding the Financial Report, considering the obstacles we have faced.

Councilman Folse stated that the Shop With a Cop event was good.

ADJOURNMENT

Motion made by Councilman Folse to adjourn the meeting, Seconded by Councilwoman Sitz. Voting Yea: Mayor Nelson, Mayor Pro Tem Childers, Councilwoman Brown, Councilman Folse, Councilman Marceaux, Councilwoman Sitz. Meeting adjourned at 7:17 pm.

PASSED AND APPROVED, this ____ day of _____, 2021.

ROBERT K. NELSON, MAYOR
CITY OF BAY CITY, TEXAS

JEANNA THOMPSON
CITY SECRETARY