

City of Bayard Public Works



Tel: 575.537.5384
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800 Central Ave.
Bayard NM, 88023

Email: bayardmaint@cityofbayardnm.com

June 5, 2023

Mayor and Members of the Council,

Monthly report for May, 2023. This is only a list of the non-routine activities that were done during this month. We stay busy doing the routine activities such as checking wells, checking pumps, checking sewer pumps, checking PRV's, working at the cemetery, taking water samples, checking the Little League, checking city parks, checking and servicing vehicles, doing meter turn-ons and turn-offs, checking on plugged sewers, and other customer concerns, checking on the chlorine system, janitorial and being available for whatever problems come along.

Maintenance Department participated, and completed in Mays free trash pick up month.

May 31, 2023: Maintenance crew worked at the Old Fire Station Park and the Bottom Little League Field placing concrete.

Sincerely,

Michael Paez
Public Works Director

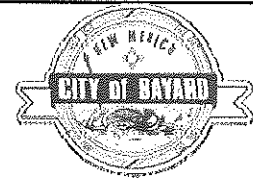
Enclosure: Monthly Fuel Log, ACEHardware Invoice Breakdown, Maintenance Job Parts/Materials Report.

May 2023 ACE HardWare Invoice

Date	Amount	Use	
5/1/2023	\$3.39	Police Dept.	
5/2/2023	\$33.81	Park/Lower Little League Field	
5/3/2023	\$163.01	Lower Field Backflow Preventor	
5/3/2023	\$93.58	Parks	
5/3/2023	\$176.89	City Buildings Parking Lines Repainting	
5/5/2023	\$130.44	Maint. Shop Tools	
5/8/2023	\$239.43	Community Center AC Units	
5/9/2023	\$12.92	Maint Shop Supplies	
5/11/2023	\$75.98	Parks (weedeater heads)	
5/15/2023	\$49.96	Parks tools	
5/16/2023	\$6.70	Community Center Repairs	
5/16/2023	\$9.18	Maint. Shop Supplies	Same INV
5/16/2023	\$25.99	Community Center AC Units	
5/22/2023	\$35.97	T-Ball Field	Same INV
5/22/2023	\$107.88	Sewer manhole repairs	
5/25/2023	\$79.98	First Aid Kits	Same INV
5/25/2023	\$44.99	Parks (weedeater line)	
5/30/2023	\$14.39	Library Toilets	
	\$0.00		
	\$0.00		
	\$0.00		
	\$0.00		
	\$0.00		
	\$0.00		
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	\$0.00		
	\$0.00		
	\$0.00		
Total	\$1,304.49		

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Job Parts & Material

Date 5/25/23 Time 2:30pm Job/Work Order No. N/A

Job Discription: Board up broken windows

Job Location: Bayard Community Center

Emplyee	Hours		Equipement Used	Hours	Cost/Hour
Michael P.	1.00			0.00	\$0.00
William W.	1.00				
Mark D.	1.00				
Joe S.	1.00				
Total Hours	4.00	\$155.92	Total Hours	0.00	\$0.00

Part/Materials	Qty.	Cost
4'x8'x3/4" CDX	1	\$49.88
	0	\$0.00
Total Parts/Materials	1	\$49.88
Total Part/Materials/Labor/Equipment		\$205.80