## UNIFORMS AND SPECIAL EVENT WEAR

Uniforms: If a uniform is prescribed for an employee's function, it shall be worn at all times while on duty. In cases where employees are required to wear uniforms, uniforms will be provided by the City. Uniforms are considered property of the City, and employees shall be responsible for the uniform's care and upkeep. Uniforms shall be returned to the city upon an employee's termination of employment with the City. Failure to wear designated uniforms while on duty will be considered insubordination. Uniforms shall not be worn while off duty. Uniforms and clothing shall follow the procedures within the City of Bayard Uniform, Work Clothes, Laundry Service and Shoe Policy for fringe benefit determination.

Special Event Wear (polo shirts/jackets) shall be provided to elected officials and city employees for wear during special events and training in which representation of the city is requested. Such items shall be allowed to be used during regular office hours.

Any city representative wearing any uniform or special even wear shall conduct themselves in a professional manner.