Tony Martinez 613 Taylor Street Bayard, NM 88023

March , 2023

Marlena Valenzuela Chon Fierro, Mayor City of Bayard 800 Central Avenue Bayard, NM 88023

Dear Marlena Valenzuela:

Please respectfully accept this formal notification for my resignation from the position as Mechanic here at the City of Bayard. This is never an easy decision, but it is something I have been considering for a while.

I want to take this opportunity to thank you and the City Council for everything you have done on my behalf while I have been employee. It has been a great experience.

My last day at City of Bayard will be March 14, 2023. I would be happy to meet with you at your convenience to discuss the transition of my duties to my successor.

Thank you and best wishes for the future.

Sincerely,

Tony Martinez