



**MASTER SERVICES AGREEMENT
TASK ORDER**

Attached to and forming part of the MASTER AGREEMENT

BETWEEN:

CITY OF BAYARD, NM

(hereinafter called the "CLIENT")

- and -

STANTEC CONSULTING SERVICES INC.

(hereinafter called "STANTEC")

EFFECTIVE: July 6, 2026

This TASK ORDER is issued under the **MASTER SERVICES AGREEMENT** (dated 04/30/2026) between STANTEC CONSULTING SERVICES INC. ("STANTEC") and CITY OF BAYARD, NM ("CLIENT") for Services to be provided by STANTEC on the WWTP Blower Room Electrical Workplan & Budget Narrative project ("Project"), as more fully described below. This Task Order is incorporated into and part of the Master Services Agreement.

The CLIENT's representative shall be: John L. Ojinaga, Mayor.

SERVICES: STANTEC shall perform the following SERVICES:

See Attachment - Scope of Work

(hereinafter called the "SERVICES")

CONTRACT TIME: Commencement Date: July 6, 2026

Estimated Completion Date: July 31, 2026

CONTRACT PRICE: Subject to the terms below, CLIENT will compensate STANTEC as follows:

\$21,564 plus New Mexico Gross Receipts Taxes

Where not stated as being included in the fees, project specific subconsultant, contractor, lab and other similar third party charges will be charged as invoiced to STANTEC with a ten percent (10%) markup.

Unless otherwise noted, the fees in this agreement do not include any value added, sales, or other taxes that may be applied by Government on fees for services. Such taxes will be added to all invoices as required.

Where the SERVICES or services conditions change, STANTEC shall submit to the CLIENT in a timely manner, documentation of the revisions to this Task Order adjusting the Contract Services Time and Price as required.

Unless otherwise specified, charges for SERVICES are based on STANTEC'S hourly billing rate table ("Rate Table"), attached hereto. The Rate Table is subject to escalation from time to time.

ADDITIONAL CONDITIONS: The following additional conditions shall be read in conjunction with and constitute part of this Task Order:

ADDITIONAL ATTACHMENTS: The following additional attachments shall be read in conjunction with and constitute part of this Task Order:

Scope of Work

INSURANCE REQUIREMENTS: Before any services are provided under this agreement, STANTEC shall procure, and maintain in effect during the term of this agreement, insurance coverage in amounts and on terms not less than set forth below.

General Liability: Commercial general liability insurance for personal and bodily injury, including death, and property damage in the amount of \$1,000,000 each occurrence and not less than \$2,000,000 in the aggregate.

Automobile Liability: Automobile liability insurance for bodily injury, including death, and property damage in the amount of \$1,000,000 each occurrence.



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Professional Liability: Professional liability insurance for damages incurred by reason of any negligent act, error or omission committed or alleged to have been committed by STANTEC in the amount of \$1,000,000 per claim and in the aggregate.

Workers' Compensation: As prescribed by applicable law.

Certificates: Upon request, STANTEC shall provide certificates of insurance evidencing coverage required above. Each certificate shall provide that the coverage therein afforded shall not be cancelled except with thirty (30) days prior written notice to the CLIENT.

CITY OF BAYARD, NM

STANTEC CONSULTING SERVICES INC.

Print Name and Title

Per: _____

Patricia Bolliger, Senior Principal, Practice Leader

Print Name and Title

Bolliger, Patricia

Per: _____

Digitally signed by Bolliger, Patricia
DN: CN="Bolliger, Patricia", OU=Internal,
OU=users, OU=stantec, DC=corp, DC=ads
Date: 2026.07.09 12:39:56-06'00'

Attachment – Scope of Work

Task Order No. 1 – WWTP Blower Room Electrical Workplan & Budget Narrative

Stantec will prepare a Budget Narrative and Cost-Share Waiver for electronic submission to the U.S. Environmental Protection Agency (EPA) in coordination with the City's revised Work Plan. All deliverables will be developed in accordance with the applicable EPA grant requirements based on information and direction provided by the City. Stantec will rely on the accuracy and completeness of data and documentation provided by the City and other third parties and will not be responsible for errors or omissions in such information.

This task includes up to 10 hours of coordination with City and EPA representatives to support the development and refinement of the required submittal; Stantec has budgeted up to 16 hours for quality review and response to comments. Additional coordination, revisions, or responses to EPA comments beyond the established level of effort, including those resulting from changes in project scope, funding requirements, or agency direction, may require a mutually agreed-upon adjustment to the scope, fee, and schedule.

Stantec will provide overall task order management and will prepare and submit one monthly invoice for this effort.

Preparation of grant documentation does not constitute a guarantee of EPA approval or funding award.

Stantec anticipates submitting the following amendments separately in the near future. The amendments below are not included within this initial scope of work.

- Amendment 1 – Analyze the condition of the blower room electrical equipment, document the findings and the necessary electrical upgrades in a technical memo, and prepare an estimated engineer's opinion of probable construction cost.
- Amendment 2 - Prepare design documents associated with the necessary electrical upgrades and perform bidding and construction-phase services.