City of Bayard

CITY COUNCIL REGULAR MEETING

July 27, 2020 at 1:30 PM

Bayard City Hall

MINUTES

WORK SESSION

The Bayard City Council discussed the items on the July 27, 2020 agenda.

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT

Mayor Chon Fierro
Mayor Pro-tem Raul Villanueva
Councilor Charles Kelly
Councilor Eloy Medina
Councilor Adrian Ortiz

A quorum was present.

APPROVAL OF THE AGENDA

Motion made by Mayor Pro-tem Villanueva, Seconded by Councilor Ortiz
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

PUBLIC INPUT

Ms. Francis Gonzales provided public input regarding assistance for utilities with federal aid. She will forward any information when it is received.

CONSENT AGENDA

Motion made by Mayor Pro-tem Villanueva, Seconded by Councilor Medina.

Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

The consent agenda includes the following items:

1. Approval of the minutes for Regular Meeting of July 13, 2020.

2. Approval of the Accounts Payable Report for the period up to July 27, 2020.

3. Approval of the Police Department Reports for the months of February to June 2020.

4. Approval of attendance to NM Rural Water Conference August 11-13, 2020 in Albuquerque for Adrian Badillo for training credits.

OLD BUSINESS

5. Request for speed bump on Royal Street.
Recommendation to install stop signs.
Recommendation to install stop signs at the intersection of Royal Street/Taylor Street and Royal Street/Dayhill Street.

   Motion made by Councilor Kelly, Seconded by Councilor Ortiz.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

NEW BUSINESS

6. Swearing in of new hire Nicole Tavizon as Police Officer.
Municipal Judge Jose Sandoval conducted the swearing in of Officer Nicole Tavizon.

7. Mayor Stevens to provide input on the 2020 wastewater rate increase.
Mayor Stevens would like to have more information provided on the operational expenses of the wastewater facility. He understands that the costs of the facility are high and will continue to rise in the future. Meetings to discuss operations so he can understand the needs of the facility is requested as well as to prepare for future increases.

   Clerk Treasurer Ortiz stated that the meetings could be held in conjunction with the Tri-City Landfill Authority meetings and changing the month used for the consumer price index would be good when trying to establish the rates for the next fiscal year.

8. Installation of 28' x 60' 2019 manufactured home on Canyon Street with a rear setback variance from 20' to 15' to avoid placing home in flood zone area.
Ronald Carbajal and Kanisha Villanueva request authorization for the Installation of 28' x 60' 2019 manufactured home on Canyon Street with a rear setback variance from 20' to 15' to avoid placement within flood zone area.
Motion made by Councilor Kelly, Seconded by Councilor Ortiz.
Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina, Councilor Ortiz
Voting Abstaining: Mayor Pro-tem Villanueva

9. Amendment to the Cemetery Rules and Regulations Policy allowing the placement of upright monuments and removing the requirement of flat plaques.
Discussion held on an amendment to the Cemetery Rules and Regulations Policy which would allow the placement of upright monuments and removing the requirement of only flat plaques.
Item is recommended to be postponed to the August 10, 2020 Council meeting.
Motion made by Mayor Pro-tem Villanueva, Seconded by Councilor Ortiz.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

10. 2021 Final Budget approval
Fiscal Year 2021 Final Budget is submitted for approval. The position of the major funds is holding steady. A couple of funds will run in the red for a few thousand dollars when comparing annual revenues to expenditures. There is available cash balance to absorb these costs for the 2021 fiscal year. The fiscal year will begin with $5,858,086 and with approximately $5,200,790. Most of the reduced funds contribute to the influent wastewater funding provided in advance by the State Board of Finance with a current balance of approximately $650,000.00.
Motion made by Councilor Kelly, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

ORDINANCES/RESOLUTIONS

11. Authorization to enter into a grant agreement with NMED for SAP #20-E2128-STB.
Resolution 21-2020 provides authorization to enter into a grant agreement with New Mexico Environment Department, authorizes grantee representatives and signatory authority for the City of Bayard.

Motion made by Councilor Kelly, Seconded by Mayor Pro-tem Villanueva.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

Resolution 21-2020

Whereas, the City Council of the City of Bayard of Grant county of the State of New Mexico shall enter into a Grant Agreement with the State of New Mexico Environment Department, and

Whereas, the Agreement is identified as SAP Project #20-E2128-STB Grant Agreement.

NOW THEREFORE, BE IT RESOLVED by the named applicant that:

Chon S. Fierro, Mayor, is authorized to sign the agreement for this project, and

Kristina Ortiz, Clerk Treasurer or Marlena Valenzuela, Deputy Clerk or her successor is the GRANTTEE REPRESENTATIVE(s) who is(are) authorized to submit any documents pertaining to the project and act as the point of contact, and

Kristina Ortiz, Clerk Treasurer or Marlena Valenzuela, Deputy Clerk or her successor is the SIGNATORY AUTHORITY who is authorized to sign reimbursement requests and other documents

requiring a signature for submittal to the New Mexico Environment Department.

PASSED, APPROVED AND ADOPTED this 27th day of July 2020.

//s//_____
Chon S. Fierro
Mayor

ATTEST:

//s//_____
Kristina Ortiz, MMC
Clerk Treasurer

12. Resolution 22-2020 for the 2021 Fiscal Year Budget
Resolution 22-2020 authorizes the 2021 Fiscal Year Budget as approved by City Council.

Motion made by Councilor Kelly, Seconded by Mayor Pro-tem Villanueva.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz

Resolution 22-2020

WHEREAS, the governing body of the City of Bayard, State of New Mexico has developed the final operating budget for the fiscal year 2020-2021 and,

WHEREAS, said final budget was developed on the basis of need and through cooperation of all departments, elected official's and department supervisor's and,

WHEREAS, the official meeting for the public input and review of the proposed budget requirements were held on May 11, 2020 in compliance with the requirements of the state open meeting law, and it is the majority opinion of this governing board that the proposed budget meets the requirements as currently determined for this fiscal year.

NOW THEREFORE, be it resolved by the City Council of the City of Bayard, State of New Mexico, that this final budget is **PASSED, APPROVED AND ADOPTED** this 28th day of July, 2020.

//s//_____
Chon S. Fierro
Mayor

Zoom Attendance
Raul Villanueva
Mayor Pro-tem

Zoom Attendance
Eloy Medina
Councilor

Zoom Attendance
Charles Kelly
Councilor

Zoom Attendance
Adrian Ortiz
Councilor

ATTEST:

//s//_____
Kristina Ortiz, MMC

MAYOR AND COUNCILORS REPORTS

Councilor Medina welcomed Officer Tavizon to the City of Bayard and his efforts to improve the department and City of Bayard.

Chief Alirez informed the Council on the protest on July 25, 2020.

Mayor Fierro welcomed Officer Tavizon, inquired on the Christmas lighting, and stated that purchasing a bucket truck is in the best interest of the municipality, and inquired on the little league equipment and status of the concession stand.

NEXT MEETING DATE:
Regular Meeting - August 10, 2020

ADJOURNMENT

MEETING ADJOURNED AT 3:00 P.M.

Chon Fierro
Mayor

ATTEST:

Kristina Ortiz, MMC
Clerk Treasurer