City of Bayard

CITY COUNCIL REGULAR MEETING

August 10, 2020 at 1:30 PM

Bayard City Hall

MINUTES

WORK SESSION

Discussion was held relating to agenda items.

Amendments to the Cemetery Rules and Regulations for Part IV - Graves and Markers. No further changes were recommended.

Amendment to Well #3 Engineering Services for an increase of $3,872.75 excluding gross receipts tax for the work required due to the rebid of the project. No further changes recommended.

Destruction of municipal records according to Resolution 6-2019 Municipal Records Retention Policy and Email Retention Guidelines. Approximately 377 boxes will be destroyed. No further questions.

CALL TO ORDER: Mayor Chon S. Fierro

PLEDGE OF ALLEGIANCE

ROLL CALL

PRESENT
Mayor Chon Fierro
Mayor Pro-tem Raul Villanueva
Councilor Charles Kelly
Councilor Eloy Medina
Councilor Adrian Ortiz

A quorum was present.

Additional individuals in attendance were Fire Chief Gonzalez, Adrian Romero and Kristina Ortiz.

APPROVAL OF THE AGENDA

Motion made by Councilor Kelly, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina

PUBLIC INPUT

No public input was received at required in the legal notice.

CONSENT AGENDA

Motion made by Councilor Medina, Seconded by Councilor Kelly.
Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina.

The following items were part of the consent agenda.

1. Minutes of Regular Meeting on July 27, 2020.

2. Accounts payable report for the period ending August 10, 2020.

3. Wastewater report for the month of July 2020.

4. Fire report for the month of July 2020.

OLD BUSINESS

5. Approval of an amendment to the Rules and Regulations of the Bayard Cemetery to remove the flat plaque requirement and allowing for upright monuments and section wording for Part IV.

   Cemetery Rules and Regulations Part IV - Graves and Markers new language to read as follows:

   - Prohibited items on graves or lots are: coping, gravel, decorative rocks, plants, trellises, metal fixtures, frames or boxes, and chairs and settees.
   - No enclosures of any kind shall be permitted around any grave or lot.
   - Monuments are recommended to be installed by a pre-approved monument company.
   - Monuments/markers must be installed on a cement pad. Each grave monument/marker shall be installed on the top center of the grave it identifies. Prior to the installation of a grave monument/marker, a City employee will stakeout the grave space for the correct placement of the monument/marker.
   - The City will have the authority to enter upon any lot and remove any objectionable or prohibited items, including but not limited to, copings that may have been placed there contrary to the regulations.
   - The City shall provide all landscaping and planting in the cemetery.

Motion made by Councilor Kelly, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina

NEW BUSINESS

6. Increasing the professional services fees related to the rebid of the Well #3 Project for the amount of $3,872.75 excluding gross receipts taxes. The fees pertain to the second bid process for the project.

Well #3 Engineering Services Work Order would authorize an increase of fees in the amount of $3,872.75 excluding gross receipts tax, for work required for the rebid of project.

Motion made by Councilor Kelly, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina

7. Approval of destruction of miscellaneous municipal records in accordance with Resolution 6-2019 Municipal Records Retention Policy and Email Retention Guidelines. Records destruction list includes approximately 377 boxes.

   Approximately 377 boxes of municipal records to be destroyed in accordance with Resolution 6-2019 Municipal Records Retention Policy and Email Retention Guidelines. Staff is preparing the final verification of boxes. Destruction certification will be completed upon record destruction performed by Shred On Site (SOS) from Deming, New Mexico.

   Motion made by Councilor Medina, Seconded by Councilor Kelly.
   Voting Yea: Mayor Fierro, Councilor Kelly, Councilor Medina

MAYOR AND COUNCILORS REPORTS

Chief Gonzalez is requesting authorization for future training of department volunteers. Clerk Treasurer Ortiz stated that the requests for training need to be submitted for Council approval. Current approved training is for department volunteers to attend the Hazmat Course in Socorro, NM the following week.

Mayor Fierro stated that railroad cars are parked within municipal limits and the city has requested that the cars be located further south. No further comments by SW Railroad were received. Mayor Fierro thanked the maintenance for the park and cemetery upkeep.

NEXT MEETING DATE:

Regular Meeting - August 24, 2020

ADJOURNMENT

Motion made by Councilor Kelly, Seconded by Councilor Medina.
Voting Yea: Mayor Fierro, Mayor Pro-tem Villanueva, Councilor Kelly, Councilor Medina, Councilor Ortiz.

MEETING ADJOURNED AT: 2:33 pm

Chon Fierro
Mayor

ATTEST:

Kristina Ortiz, MMC
Clerk Treasurer