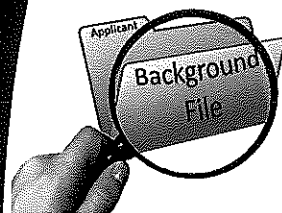


Conducting Pre-Employment Background Investigations

for Law Enforcement, Public Safety, & Government Agencies



JUNE 14-15, 2022

ALBUQUERQUE, NM

Sponsored by:

Bernalillo County Sheriff's Department

This comprehensive 2-day training class focuses on identifying past performance and behaviors to verify suitable and qualified candidates to serve in law enforcement, public safety, and other government agency and safety sensitive positions. Participants engage in discussion, Q&A, work through case studies and practical exercises throughout the course.

Course Topics

★ *Hiring the Right Person is a Key Factor for Reducing Future Liability* ★

Selection & Hiring Process

- ✓ Creating a Sound Process
- ✓ Organizational Responsibility
- ✓ Reasons for Background Investigations
- ✓ Departmental Selection Systems
- ✓ Current & Emerging Trends

Legal & Liability Implications

- ✓ Legal Requirements
- ✓ Mitigating Negligence & Liability
- ✓ Applicant Qualifications
- ✓ Social Media & Hiring Law
- ✓ Qualified Privilege & Employer References
- ✓ Employment & Background Legal Liability Implications— *Employment Civil Rights, PDA, ADA, ADEA, EEOC, GINA, USERRA, FCRA.*
- ✓ Criminal Records Expungement & Civil Rights Relief Act Implications
- ✓ Selection, Background & Hiring Procedures & Liability

Background Investigation Process

- ✓ Organizational Process
- ✓ Personal History Statements (PHIS)
- ✓ PHIS Review Process & Red Flags
- ✓ Interview Tactics & Strategies
- ✓ Verification & Checking Data
- ✓ Comparison & Analysis of Applicant Information

Sources of Information

- ✓ Government & Public Sources
- ✓ Military Service Records (DD214)
- ✓ Records Verification
- ✓ Internet Investigative Sources & Websites

Forms, Reports, & Recordkeeping

- ✓ Example Standardized Procedures, Forms, & Checklists
- ✓ Investigative Reports
- ✓ Background Files & Access Laws

Who Should Attend

Personnel in Law Enforcement, Public Safety, Communications, Detention/Corrections, HR and Legal Departments, Fire, EMS, or other Government staff who conduct or oversee hiring, background investigation, and selection processes. Participants receive a comprehensive training manual and background investigation resource materials.



**NMDPS-LEA
Accredited Training**

Other State's POST may also accept this training as well.

Cost:

\$295 early registration
\$335 after June 6th, 2022

To Register- Click Here

or go to:
www.technicontraining.com
or contact us for additional information, thank you.

Class Times:

8:15 am - 5:00 pm Daily

Training Location:

Bernalillo County Sheriff's Department
Regional Training Center
415 Tijeras NW
Albuquerque, NM 87102

Training Location and Area Hotels will be included with registration confirmations.