City of Bayard

Clean Up...Fix Up
Bayard Pride
Help Your Neighbor

Form 99-1

ADMINISTRATIVE APPLICATION FORM

BEFORE A MOBILE HOME IS INSTALLED ON ANY LOT WITHIN THE CITY OF BAYARD OR BEFORE ANY BUILDING OR STRUCTURE IS ERECTED, RECONSTRUCTED, STUCTURALLY ALTERED, DEMOLISHED OR ENLARGED OR MOVED WITHIN OR INTO A ZONE, THE OWNER OF SAID BUILDING OR STRUCTURE OR MOBILE HOME SHALL DO THE FOLLOWING:

Application Process

1. Complete an administrative application and deliver it to the Zoning Officer with fee of $5.00.
2. Have the project reviewed by the Zoning Officer; and
3. Secure all applicable and necessary permits.
4. Submit completed application and fee by the third Wednesday of the month.

Yolanda Hurtado — APPLICANT'S SIGNATURE

6-11-21 — DATE

P.O. Box 1365 Bayard — APPLICANT'S MAILING ADDRESS

575-537-9509 — TELEPHONE #

NOTES: Versa Tube pre-manufactured assemble on site carport (12 x 18 footprint). Requesting 3' from western side property line setback, and 10' from rear northern property line setback. Setbacks needed for vehicle entry/exit radius.

PERMITS REQUIRED FOR PROJECT

DEVELOPMENT PERMIT _____

ZONE CHANGE PERMIT _____

MOVING PERMIT _____

MANUFACTORED HOME PERMIT _____

VARIANCE PROCESS PERMIT _____

BUILDING PERMIT _____

SPECIAL USE PERMIT _____

FLOOD PLAIN PERMIT _____

MOBILE HOME PERMIT _____

CONDITIONAL USE PERMIT _____

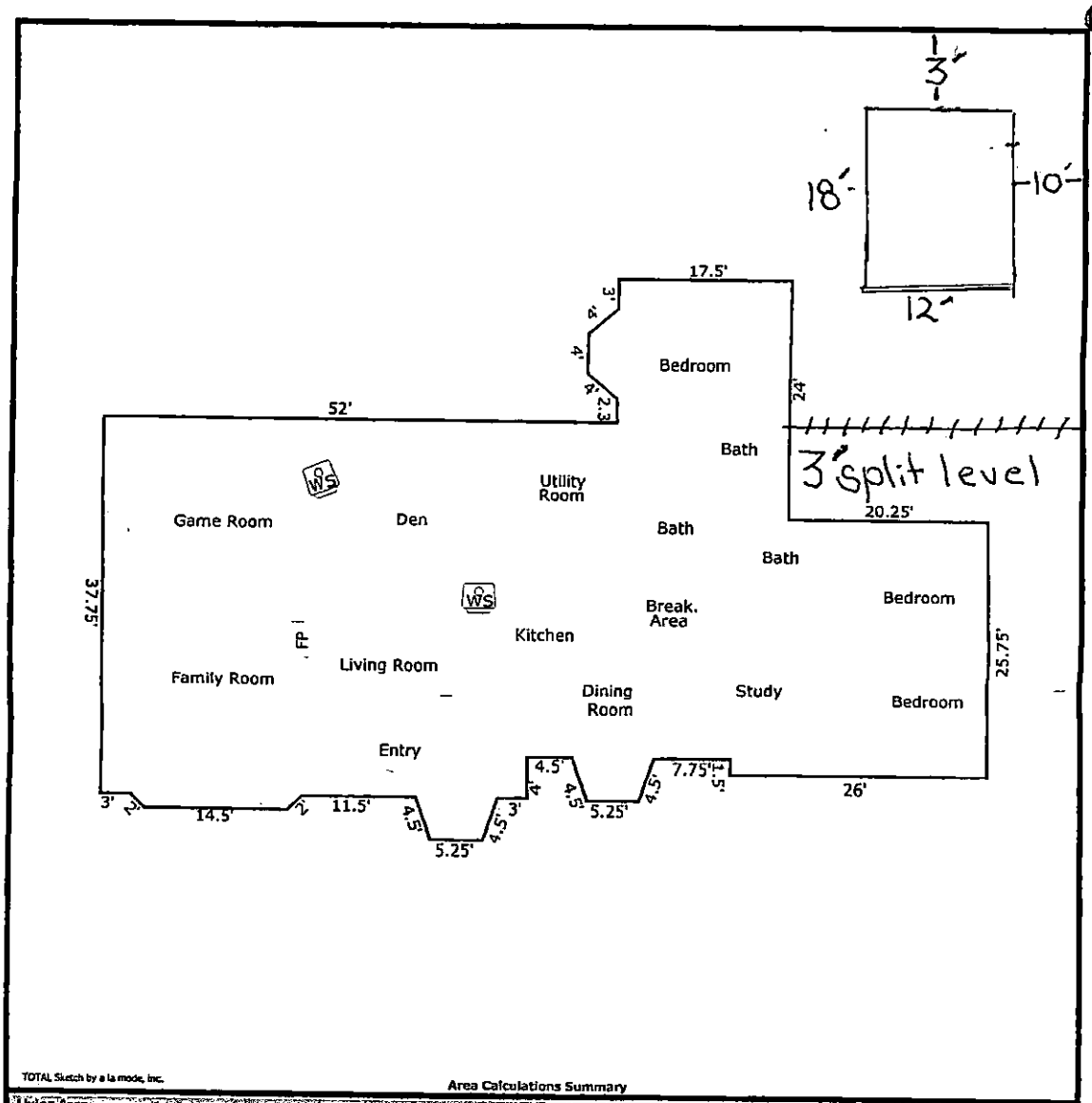
NON-CONFORMING USE PERMIT _____

Continued on Other Side

Building Sketch

Borrower	Yolanda F. Horcasitas						
Property Address	401 N. Yucca St						
City	Bayard	County	Grant	State	NM	Zip Code	88023
Lender/Client	First American Bank						

power pole



TOTAL Sketch by a la mode, inc.

Area Calculations Summary

Living Area		Calculation Details		
First Floor	3401.81 Sq ft	0.5 × 1.41 × 1.41	=	1
		0.5 × 1.41 × 1.41	=	1
		14.5 × 1.41	=	20.51
		0.5 × 1.54 × 4.23	=	3.25
		0.5 × 4.23 × 1.54	=	3.25
		5.25 × 4.23	=	22.2
		0.5 × 1.54 × 4.23	=	3.25
		0.5 × 4.23 × 1.54	=	3.25
		5.25 × 4.23	=	22.2
		25.75 × 20.25	=	521.44
		17.5 × 3	=	52.5
		46.75 × 5.75	=	268.81
		45.25 × 11.75	=	531.69
		43.16 × 4	=	172.63
		51.98 × 33.75	=	1754.49
		0.5 × 51.98 × 0.01	=	0.2
		4 × 3.06	=	12.26
		0.5 × 2.57 × 3.06	=	3.94
		0.5 × 3.06 × 2.57	=	3.94
Total Living Area (Rounded):	3402 Sq ft			

Vencill

401 N. Yucca

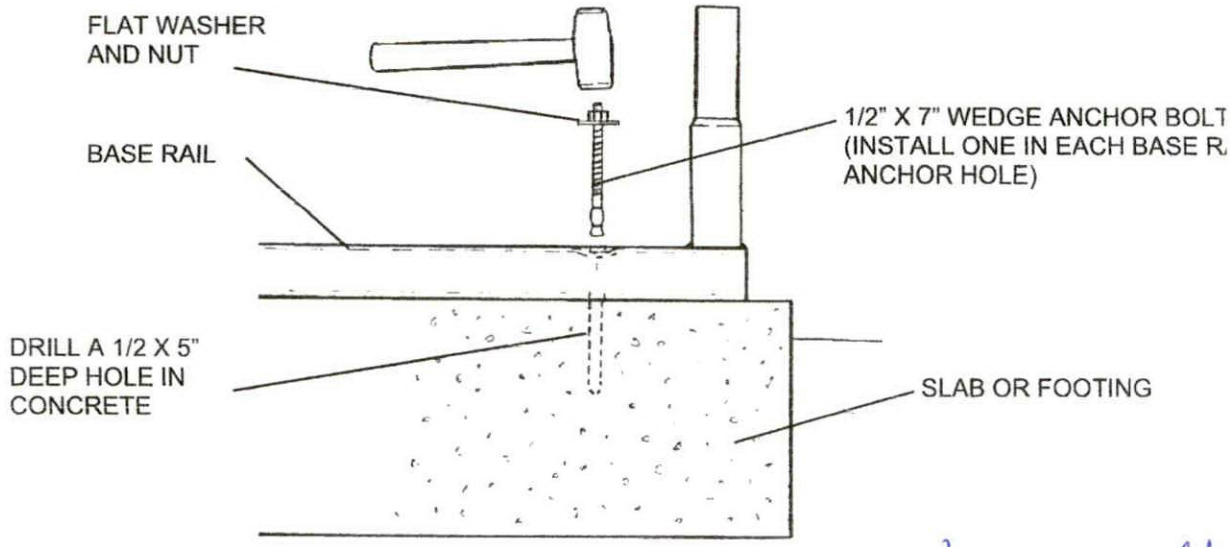
N.→

ANCHORING CARPORT BASE RAILS:

These instructions offer three anchoring methods: (1) To a concrete slab or concrete footings with concrete we anchor bolts. (2) To the ground with Versatube Ground Anchors. (3) To the ground with Versatube Rebar Anch concrete.

ANCHORING TO CONCRETE SLAB OR FOOTING WITH 1/2" X 7" WEDGE (EXPANSION) BOLTS

After you have completed all measurements and have the base rails in place and squared, screw the joints toc 2 screws per joint on the top surface of the base rail. This will assure that the rails remain straight and do not v apart when you drill the anchor holes in the concrete.
To drill the anchor holes, you will need a hammer drill and a 1/2" x 8" or 12" concrete drill bit.
Hold the base rail in place with your foot, insert the drill bit through the anchor hole in the base rail and drill a h the concrete. The base rail is 2" thick, so the total depth from the top of the base rail will be 7".
Place a flat washer onto the anchor bolt and screw on a hex nut until about 2 threads are exposed above the r place the bolt in the hole and tap it down with a hammer until the nut and washer touch the top of the base rail wrench to tighten the nut. Tighten the nut until it is snug. Do not crush the base rail tube.



These are the engineers Blueprints. Mark Hotchkis is going to follow these instructions to a Tee. He is a Licensed Contractor.

Ref: 40/-N Yucca
Yolanda Hercustas

800 - PP H

APPLICATION FOR VARIANCE

A VARIANCE MAY BE GRANTED BY THE CITY COUNCIL AT A PUBLIC MEETING AFTER A WRITTEN RECOMMENDATION FROM THE PLANNING AND ZONING BOARD IS COMPLETED. A VARIANCE FROM THE STRICT APPLICATION OF ARE, HEIGHT, DIMENSION, DISTANCE, PARKING OR SETBACK REQUIREMENTS OF THE ZONING ORDINANCE MAY BE APPROVED IN THE CASE OF EXCEPTIONALLY IRREGULAR, NARROW, SHALLOW, OR STEEP LOTS, OR OTHER EXCEPTIONAL PHYSICAL CONDITIONS WHERE THE STRICT APPLICATION OF THE REQUIREMENTS OF THE ZONING ORDINANCE WOULD RESULT IN PRACTICAL DIFFICULTY OR UNNECESSARY HARDSHIP THAT WOULD DEPRIVE THE OWNER OF THE REASONABLE USE OF HIS LAND OR BUILDING.

APPLICANT'S NAME AND SITE ADDRESS:
Yolanda Horcasitas 401 N Yucca St

PRESENT ZONING DESIGNATION OF THE LAND: R1

PRESENT ZONING ORDINANCE REQUIREMENT FROM WHICH A VARIANCE IS SOUGHT:
side setback of 5' to 3'

AMOUNT OF VARIANCE SOUGHT: 2' side setback (reduction)

SPECIAL HARDSHIP OF APPLICANT NOT GENERALLY SHARED BY OTHER PROPERTY OWNERS SHOULD BE EXPRESSED IN DETAIL:
To provide adequate use of property for access to rear property.

ATTACH COPY OF SITE PLAN AND LEGAL DESCRIPTION

Yolanda Horcasitas — APPLICANT'S SIGNATURE
6/21/21 — DATE
POBox 1365 Bayard — APPLICANT'S MAILING ADDRESS
575-537-9509 — TELEPHONE #

APPROVED BY
DATE APPROVED

OFFICE USE ONLY

Check # 3169 **Cash** _____ **Receipt #** 27036 **Date** 6/21/21

Total Fee Collected: $ 50.00 **Received By** Tanya

#99-008

City of Bayard

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FORM 99-8

VARIANCE APPLICATION FORM

The variance process may or may not grant relief to a property owner from certain provisions of the zoning ordinance. Variances may be granted for all purposes except for the use of the land. If physical surroundings, shape of a lot, or topography would result in a particular hardship and not a mere inconvenience, then grounds exist to grant a variance.

Grounds For A Variance

1. Will cause no significant hazard, annoyance, or inconvenience to the owners or occupants of nearby property; and
2. Will not significantly change the character of the neighborhood or reduce the value of nearby property.

Variance Process

First: meet with the Zoning Officer to discuss your needs.

Second: prepare your application. Have the application submitted by the $50.00 fee by the second Thursday of the month. This deadline is enforced.

Third: the Zoning Officer will notify adjacent property owners and give notice of the public hearing in the local newspaper. The Zoning Officer will also prepare a recommendation for the Planning and Zoning Commission.

Fourth: the Planning and Zoning Commission will conduct a public hearing on the request and will make a recommendation on the variance requested to the City Council. Written findings will be forwarded to the City Council. The City Council will make the final decision on the request.

Important Points To Remember

1. A variance has a $50.00 processing fee. This fee must be paid as part of the application.
2. The Zoning Officer shall transmit the application and supplementary information to the Planning and Zoning Board for consideration at a regularly scheduled meeting.
3. There is one (1) public hearing before the Planning and Zoning Commission. Upon written recommendations of the Zoning Officer, the Planning and Zoning Board shall call for a public hearing in which to make a decision. The person requesting for the variance does not need to be present in order for a decision to be made. It is in the best interest of the person applying to be at the public hearing to answer any questions during the meeting.

Continued on Other Side