



REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 8/20/2024
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Approve the Widseth Proposal for Professional Survey Services in the Not to Exceed Amount of \$43,000.00 for the 2025 Mill & Overlay and Full Depth Reclamation Improvements Project, Municipal Project 4425

Approval Required: Simple Majority Vote

BACKGROUND

In response to staff request, Widseth submitted the attached proposal to provide preliminary survey services for the 2025 Mill & Overlay and Full Depth Reclamation Improvements Project, Municipal Project No. 4425. Widseth assisted the City with the preparation of the feasibility report and understands the project includes the following improvements:

Residential Mill & Overlay:

- Joneswood Circle in its entirety.
- Joneswood Drive in its entirety.
- Joshua Tree Circle in its entirety.
- Joshua Tree Drive in its entirety.
- Knotty Pine Drive in its entirety.
- Marble Road (West of Jasperwood Drive).
- Oakdale Road in its entirety.
- Ottertail Circle in its entirety.
- **Cherrywood Drive (South of Excelsior Road).**
- Excelsior Road (West of Inglewood Drive).
- Timberlane Drive in its entirety.
- Park Street in its entirety.
- Woodland Drive in its entirety.

Residential Full Depth Reclamation:

- **Jasperwood Drive (Mapleton Road to 2,345' south).**
- **Joler Road in its entirety.**
- **Forest Drive in its entirety.**
- **Fox Road in its entirety.**
- **Fox Place in its entirety.**

Commercial Full Depth Reclamation:

- **Audubon Way in its entirety.**
- **Edgewood Drive (North of Novotny Road).**
- **Lake Forest Road in its entirety.**
- **Whispering Woods Lane (East from Pearl Drive to end of commercial section).**

Preliminary topographic surveys are proposed for the roadways highlighted in bold in the above previous project descriptions. This includes commercial roadways, residential full depth reclamation roadways and select residential mill & overlay roadways with proposed ditching/drainage improvements. The overall project area map is attached to the proposal.

Widseth's proposed Scope of Services is as follows:

Preliminary Survey Services

Widseth proposes to complete a preliminary topographic survey of the previously identified Project Areas suitable for design of the proposed improvements. Items included with the Proposal are:

- Establish vertical and horizontal control points within the Project Area.
- Field survey existing conditions and topography for vertical and horizontal location information.
- Coordinate field location of existing utilities (i.e., electric, telephone, gas, cable).
- Record and document location of mapped or marked utilities (i.e., electric, telephone), if available.
- Record and document existing property corners and right-of-way that is evident.
- Import field survey points into base drawing along with property and right-of-way information.
- Prepare base topographic drawing and existing ground surface.

Widseth proposes to perform the services described above on an hourly basis, in accordance with the attached fee schedule, for the **Not to Exceed Amount of \$43,000.00**. Widseth is prepared to begin immediately and propose to have the work completed within 30 days of the notice to proceed.

In order to keep the project on schedule, it is recommended to proceed with the preliminary survey at this time. Preliminary survey information collected prior to snowfall accumulations provides more accurate data for design.

FINANCIAL IMPLICATIONS

The cost of the preliminary survey services will be tracked as part of the capital project and paid from special assessments and City contributions in accordance with the City's Assessment Policy.

STAFF RECOMMENDATIONS

The Utilities Commission and Staff recommends approving the Widseth Proposal for preliminary survey services for the 2025 Mill & Overlay and Full Depth Reclamation Improvements Project.

COUNCIL ACTION REQUESTED

MOTION to Approve the Widseth Proposal for Professional Survey Services in the Not to Exceed Amount of \$43,000.00 for the 2025 Mill & Overlay and Full Depth Reclamation Improvements Project, Municipal Project 4425.