

EXTRACT OF MINUTES OF MEETING OF THE  
CITY COUNCIL OF THE CITY OF  
BAXTER, MINNESOTA

HELD: July 15, 2025

Pursuant to due call and notice thereof, a regular meeting of the City Council of City of Baxter, Minnesota, was duly called and held in said City on Tuesday, the 15<sup>th</sup> day of July, 2025, at 7:00 o'clock P.M.

The following members were present:

and the following were absent:

Member \_\_\_\_\_ introduced the following resolution and moved its adoption:

**CITY OF BAXTER, MINNESOTA  
RESOLUTION NO. 2025-061**

**A RESOLUTION AUTHORIZING THE CITY OF BAXTER  
TO AMEND ASSESSMENTS OF CERTAIN PROPERTIES FOR THE 2018 CYPRESS  
DRIVE IMPROVEMENTS PROJECT, CITY PROJECT NO. 4027**

**WHEREAS**, on October 16, 2018, by Resolution No. 2018-085, the City of Baxter levied special assessments against properties as part of the City's 2018 Cypress Drive Improvements Project, City Project No. 4027 (the "Project"); and

**WHEREAS**, the properties subject to the levied assessment were identified in the Special Assessment Roll attached to Resolution No. 2018-085; and

**WHEREAS**, after approval of Resolution 2018-085 and certification of the assessments to the county it was determined by MnDOT, a state agency, that the state-owned parcels merely received a "general benefit" and warranted no special assessment; and

**WHEREAS**, based upon the City's legal counsel opinion, the assessments are not collectible if a state agency determines there is no benefit under Minnesota Statute 435.19 Subdivision 2; and

**WHEREAS**, the City has determined the Special Assessment Roll for the Project shall be amended by striking the special assessments against PIDs 40080768 (fka 010082300B00009), 40080767 (fka 010082300C00009), and 40080759 (fka 010083200B00009) ("Parcels") in the amounts of \$24,260.16, \$3,843.32, and \$14,483.05, respectively; and

**WHEREAS**, the Special Assessment against the Parcels totaling \$42,586.53 shall be stricken and no interest is due or payable for said assessment against the Parcels; and

**WHEREAS**, it is the intent of the City to amend the Special Assessment Roll by striking the assessment against the Parcels and affirming the remainder of the Special Assessment Roll adopted by Resolution No. 2018-085.

**NOW, THEREFORE**, be it resolved that the City Council of the City of Baxter does hereby authorize:

1. The City Council hereby amends the Special Assessment Roll by removing the special assessments against PID 40080768, 40080767, and 40080759 for the Project.
2. The Finance Director shall forthwith transmit a certified copy of this resolution to the County Auditor with instructions to remove the special assessments levied against the Parcels for this Project. The Finance Director is authorized to replenish the debt service fund from other city sources to the extent necessary to cover the removed assessments.

The motion for the adoption of the foregoing resolution was duly seconded by Councilmember \_\_\_\_\_ and upon a vote being taken thereon, the following voted in favor thereof:

and the following voted against the same:

WHEREUPON, said resolution was declared duly passed and adopted on this 15<sup>th</sup> day of July 2025.

STATE OF MINNESOTA     )  
COUNTY OF CROW WING) ss  
CITY OF BAXTER             )

I, the undersigned, being the duly qualified and acting Clerk of the City of Baxter, Minnesota, DO HEREBY CERTIFY that I have compared the attached and foregoing extract of minutes of a meeting of the City Council of the City duly called and held on the date therein indicated, with the original minutes on file in my office and the extract is a full, true, and correct copy of the minutes insofar as they relate to amending the special assessments on City Project 4027 in said City.

WITNESS my hand as such Clerk of said City this 15<sup>th</sup> day of July 2025.

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Kelly Steele  
Assistant City Administrator/City Clerk