

# CHANGE ORDER NO.: 1

Owner: **City of Baxter** Owner's Project No.: **4424**  
 Engineer: **Widseth Smith Nolting & Associates Inc.** Engineer's Project No.: **2023-10353**  
 Contractor: Contractor's Project No.:  
 Project: **2024 Mill & Overlay and Full Depth Reclamation Improvements Project, Municipal**  
**Project Number 4424**  
**2024 Mill & Overlay and Full Depth Reclamation Improvements Project, Municipal**  
 Contract Name: **Project Number 4424**  
 Date Issued: **May 21, 2024** Effective Date of Change Order: **Council Approval**

The Contract is modified as follows upon execution of this Change Order:

Description:

**See attachments.**

Attachments:

## Change Order Summary

Change in Contract Price	Change in Contract Times
Original Contract Price:	Original Contract Times:
\$ <u>3,843,672.50</u>	Substantial Completion: <u>08-16-24 &amp; 9-20-24</u>
	Ready for final payment: <u>08-30-24 &amp; 10-04-2024</u>
Increase from previously approved Change Orders:	Increase from previously approved Change Orders:
\$ <u>0</u>	Substantial Completion: <u>0 &amp; 0</u>
	Ready for final payment: <u>0 &amp; 0</u>
Contract Price prior to this Change Order:	Contract Times prior to this Change Order:
\$ <u>3,843,672.50</u>	Substantial Completion: <u>08-16-24 &amp; 9-20-24</u>
	Ready for final payment: <u>08-30-24 &amp; 10-04-2024</u>
Increase this Change Order:	Increase this Change Order:
\$ <u>58,796.62</u>	Substantial Completion: <u>0 &amp; 0</u>
	Ready for final payment: <u>0 &amp; 0</u>
Contract Price incorporating this Change Order:	Contract Times with all approved Change Orders:
\$ <u>3,902,469.12</u>	Substantial Completion: <u>08-16-24 &amp; 9-20-24</u>
	Ready for final payment: <u>08-30-24 &amp; 10-04-2024</u>

Recommended by Engineer (if required)

By: *Alex D Bitter*

Title: Contracted Project Engineer

Date: 05-22-2024

Authorized by Owner

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

Accepted by Contractor

*adn*

PM

5-22-24

Approved by Funding Agency (if applicable)

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CONTRACT CHANGE ORDER SUMMARY		ORDER NO.
		1
CONTRACT FOR:	2024 MILL & OVERLAY AND FULL DEPTH RECLAMATION IMPROVEMENTS PROJECT MUNICIPAL PROJECT NUMBER 4424	DATE: May 21, 2024
OWNER:	CITY OF BAXTER	STATE: MINNESOTA
TO:	KNIFE RIVER CORPORATION - NORTH CENTRAL	COUNTY: CROW WING

Description of Changes				DECREASE in Contract Price	INCREASE in Contract Price
Listing of Changes:					
		<u>Quantity</u>	<u>Unit</u>	<u>Unit Cost</u>	
1	CLEAN AND VIDEO TAPE PIPE SEWER	737.5	LIN FT	\$1.67	\$1,231.63
2.	CLEAN AND VIDEO TAPE STORM PIPE SEWER	5,333	LIN FT	\$3.06	\$16,318.98
3.	CLEAN AND VIDEO TAPE PIPE SEWER	22,122	LIN FT	\$1.53	\$33,846.66
4	LIGHT POLE RELOCATION	1	LUMP SUM	\$7,399.35	\$7,399.35
CHANGE ORDER TOTALS:				\$0.00	\$58,796.62
NET CHANGE IN CONTRACT PRICE:				\$58,796.62	

JUSTIFICATION:

- During the Novotny Road Punch List walk though, it was discovered the manhole in the intersection of Novotny Road and Edgewood Drive has water backing up. Nelsons was called to check on the pipe to see if the problem could be resolved with the 2024 M&O and FDR project. This cost is split with the 2025 Feasibility Study. No cause for the back us was determined at this time.
- This item was added to the project to complete jetting and televising once the project is complete to make sure construction debris did not get washed down the pipe and cause an issue.
- This item was added to the project to complete jetting and televising once the project is complete to make sure construction debris did not get washed down the pipe and cause an issue.
- This item was missed in the review of the plans and the City would like to add the relocation of two light poles to the project and include upgrading one existing lamp head to LED.

The amount of the Contract will be **increased** by the sum of:

Fifty Eight Thousand Seven Hundred Ninty Six and 62/100 Dollars( \$58,796.62 ).

The Contract Total including this and previous Change Orders will be:

Three Million Nine Hundred and Two Thousand Four Hundred Sixty Nine and 12/100 Dollars( \$3,902,469.12 ).

Nelson Sanitation & Rental Inc.

PO Box 167  
Brainerd, Minnesota (US), 56401

Ph: +1 218-270-0339  
Email: amanda@nelsonsanitation.com



BILLING ADDRESS
Widseth   Brainerd/Baxter 7804 Industrial Park Road South Baxter, Minnesota (US), 56425

SERVICE ADDRESS
2024 Mill & Overlay and Full Depth Reclamation Improvements Project Sewer Pipe Cleaning and Inspection 15493 Edgewood Drive North Baxter, Minnesota (US), 56425

Phone: +1 218-829-5117

CUST #	SITE #	DATE	CLERK	Due Date	PO#	INVOICE #
		04/29/2024		05/29/2024		INV/2024/4823

DESCRIPTION	WO#	RATE per	PRICE	QTY	TAX%	TAX	Discount (%)	AMOUNT
04/24/2024-04/24/2024 Televising - \$.55/LF @ 737.5LF		0.550	0.550	737.500		\$	0.00	\$ 405.63
04/24/2024-04/24/2024 Mobilization Fee		50.000	50.000	1.000		\$	0.00	\$ 50.00

EQUIPMENT ONSITE	SUBTOTAL	\$ 455.63
	TOTAL	\$ 455.63

CUST#: Site#: INV#:INV/2024/4823

To

Nelson Sanitation & Rental Inc  
PO Box 167  
Brainerd, Minnesota (US), 56401

Knife River 2% Mark-up = \$9.11  
Total = \$464.74  
Updated Unit Price (\$464.74/737.50)= \$0.63

This portion will be coordinated by Widseth but the invoices will be ran through Knife River. Knife River has agreed to a 2% mark-up for the televising items.

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Phone: +1 218-829-5117

CUST #	SITE #	DATE	CLERK	Due Date	PO#	INVOICE #
		04/29/2024		05/29/2024		INV/2024/4824

DESCRIPTION	WO#	RATE per	PRICE	QTY	TAX%	TAX	Discount (%)	AMOUNT
04/24/2024-04/24/2024 Jetting - \$.95/LF @ 737.5 LF		0.950	0.950	737.500		\$	0.00	\$ 700.63
04/24/2024-04/24/2024 Mobilization Fee		50.000	50.000	1.000		\$	0.00	\$ 50.00

EQUIPMENT ONSITE	SUBTOTAL	\$ 750.63
	TOTAL	\$ 750.63

CUST#: Site#: INV#:INV/2024/4824

To

Nelson Sanitation & Rental Inc  
PO Box 167  
Brainerd, Minnesota (US), 56401

Knife River 2% Mark-up = \$15.01  
Total = \$765.64  
Updated Unit Price (\$464.74/737.50)= \$1.04

This portion will be coordinated by Widseth but the invoices will be ran through Knife River. Knife River has agreed to a 2% mark-up for the televising items.



4/8/2024

Project: 2024 Mill & Overlay and Full Depth Reclamation Improvements Project Sewer Pipe Cleaning and Inspection

Location: Baxter, MN

Work: Jetting & Televising Sanitary Main

Jetting and televising sanitary pipe: 22,122 LF x \$1.50 LF = \$33,183.00 2% mark-up = \$1.53/LF

Jetting and televising storm sewer: 5,333 x \$3.00 LF = \$15,999.00 2% mark-up = \$3.06/LF

Mobilization Fee: \$200.00 per trip requested Only used if special trips are requested

Jet and televise culvert: \$400.00 per culvert No culverts anticipated

This portion will be coordinated by Widseth but the invoices will be ran through Knife River. Knife River has agreed to a 2% mark-up for the televising items.

Extra charges apply if more than 3 passes are needed during jetting.

Pricing does not include root cutting or grinding of protruding service connections. Contractor or City Responsibilities: Provide exposed & accessible manholes. Provide access to water/fire hydrant at job site & local location to dump debris if needed. Dump site if needed must be within a couple minutes of site. Provide a legible plan/map showing direction of flow and manhole numbers. Temporary bypass if needed. Traffic control if needed.

Prepared by: Angela Chapman [Angela@NelsonSanitation.com](mailto:Angela@NelsonSanitation.com) Office 320-393-2787 Cell 218-833-9134

## Alex Bitter

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**From:** Luke Kasella CWP Staker <kasella@cwpower.com>  
**Sent:** Tuesday, April 30, 2024 1:01 PM  
**To:** Alex Bitter; Adam Surma; Tim Otremba  
**Cc:** Trevor Thompson; Trevor Walter; Nick Peterson  
**Subject:** RE: 2024 M&O and FDR Change Order #1

Good afternoon,

Below are the prices for the lighting work along Donald St.

Kenwood/Donald  
Line Extension - \$1425  
Pole and Light - \$1375  
**Total \$2800**

Knife River Mark-up (5%) = \$140

Donald/Knollwood  
Line Extension - \$2347  
Pole and Light - \$1375  
**Total \$3722**

Knife River Mark-up (5%) = \$186.10

Donald Cul-de-sac  
**LED light only - \$525**

Knife River Mark-up (5%) = \$26.25

**Total project cost \$7047**

**Knife River Mark-up (5%) = \$352.35**  
**Total = \$7,399.35**

***Luke Kasella** | Staking Engineer*

*17330 State Hwy 371 N | PO Box 507 Brainerd, MN 56401*

*Mobile 320-630-2530 Office 218-829-2827 | Email: [kasella@cwpower.com](mailto:kasella@cwpower.com)*



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**From:** Alex Bitter <Alex.Bitter@widseth.com>  
**Sent:** Tuesday, April 30, 2024 11:11 AM  
**To:** Adam Surma <Adam.Surma@kniferiver.com>; Tim Otremba <Tim.Otremba@kniferiver.com>  
**Cc:** Luke Kasella CWP Staker <kasella@cwpower.com>; Trevor Thompson <tthompson@baxtermn.gov>; Trevor Walter <twalter@baxtermn.gov>; Nick Peterson <Nick.Peterson@widseth.com>  
**Subject:** 2024 M&O and FDR Change Order #1

Adam and Tim,

Just a heads up, we will have a change order #1 with the first pay estimate. The change order will include jetting and televising and a couple light poles.