



CITY COUNCIL MEETING MINUTES

Tuesday, October 06, 2026 at 7:00 PM

Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

CALL TO ORDER

Mayor Olson called the meeting to order at 7:05 p.m.

ROLL CALL

Mayor Darrel Olson and Council Members Connie Lyscio, Zach Tabatt, Patrick Sundberg, and Mark Cross were present.

City Administrator Brad Chapulis, Assistant City Administrator Kelly Steele, Finance Director Jeremy Vacinek, Community Development Director Josh Doty, Police Chief Matt Maier, and Public Works Director Trevor Walter were present.

PLEDGE OF ALLEGIANCE

All joined Mayor Olson in reciting the Pledge of Allegiance.

PRESENTATIONS

None.

ADDITIONS OR CHANGES TO THE AGENDA

None.

PUBLIC COMMENTS - *Comments received from the public may be placed on a future meeting agenda for consideration.*

None.

CONSENT AGENDA - *The following items are considered non-controversial by staff and are recommended to be read and passed in one motion. Any council person, staff, citizen, or meeting attendee can request one or more items be pulled from the Consent Agenda and the item will be pulled and addressed immediately after the passage of the Consent Agenda; otherwise, the following items will be passed in one motion:*

1. Approve City Council Work Session Minutes from September 15, 2026
2. Approve City Council Minutes from September 15, 2026
3. Approve City Council Special Minutes from September 21, 2026
4. Approve the Payment of Bills and Finance Report (Addendum A)
5. Accept EDA Minutes from June 2, 2026
6. Accept EDA Minutes from August 18, 2026

7. Approve the Renewal of a Microbusiness Cannabis Registration to Costal Greenery LLC, Kevin Luers, and Pine Mountain Ventures, LLC Nick Garcia-Cartaya
8. Adopt Resolution No. 2026-084 Approving Stipulation of Settlement with Property Owners for 2026 Clearwater Road, North Lynndale Area, and Brentwood Circle Street and Utility Improvements Project
9. Adopt Resolution 2026-085 Authorizing Advancement of Municipal State Aid Funds
10. Approve the Veteran Clinic Permanent Easement Agreement
11. Approve Fourth Amendment to AT&T Site Lease Agreement on North Water Tower and Authorize Execution of Agreement
12. Approve the 2026-2027 Service Agreement with North Risk Partners for Healthcare Consulting Services and Authorize the Mayor to Execute the Said Agreement
13. Renew the Sourcewell Health Insurance Contract for 2027 and Authorize Contract Execution
14. Adopt Resolution 2026-086, Accepting a Grant from Sourcewell

MOTION by Council Member Cross, seconded by Council Member Lyscio to approve the consent agenda. Motion carried unanimously.

PULLED AGENDA ITEMS

None.

OTHER BUSINESS

None.

COUNCIL COMMENTS

15. Connie Lyscio – Invited everyone to attend the Kindness Event to be held at Forestview on Thursday at 5:30 p.m.
16. Zach Tabatt – Suggested coordinating with MnDOT to allow people to donate money for tree planting in coordination with the Highway 371/210 project.
17. Patrick Sundberg – No comment.
18. Mark Cross – Reminded motorists to watch out for motorcycles.
19. Darrel Olson- No comment.

CITY ADMINISTRATOR'S REPORT

No report.

CITY ATTORNEY'S REPORT

City Administrator Chapulis asked the council to enter into a closed session as identified on the agenda.

MOTION by Council Member Cross, seconded by Council Member Tabatt to enter into a closed session at 7:12 p.m. Motion carried unanimously.

MOTION by Council Member Cross, seconded by Council Member Lyscio to return to an open session at 8:24 p.m. Motion carried unanimously.

20. **Closed Session** for attorney-client privilege pursuant to Minn. Stat. 13D.05 Subd. 3(b) to discuss litigation regarding Whiskey Creek stormwater project and HR Green
21. **Closed Session** pursuant to Minn. Stat. 13D.03 Subd. 3(b) to discuss Crow Wing County District Court File No. 18-CV-26-1973
22. **Closed Session pursuant to Minn. Stat. 13D.05 Subd. 3(b)** to discuss Crow Wing County District Court File No. 18-CV-24-3003

ADJOURN

MOTION by Council Member Cross, seconded by Council Member Lyscio to adjourn at 8:24 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator