



## STAFF REPORT CITY COUNCIL

Agenda Date: 11/21/2023  
Agenda Section: Consent Agenda

**Department Origination:** Public Works

**Agenda Item:** Approve SEH Fee Amendment No. 5 in the Not to Exceed Amount of \$95,500.00 for Additional Construction Phase Services and Amend the Project Budget in the Increased Amount of \$113,380.00 for the 2023 Cypress Drive and Douglas Fir Drive Improvements Project

**Approval Required:** Simple Majority Vote

### **BACKGROUND**

The City hired the SEH/WiDSETH team in June 2022 to deliver this 2023 City street and utility extension project.

SEH Fee Amendment No. 5 supplements the scope in the original SEH contract for this project dated March 1, 2022 and covers Additional Services in connection with WiDSETH's role in the project. See the attached WiDSETH proposal letter for more details. In summary, their subcontract agreement with SEH hadn't been updated since March 2022. Factors that were not accounted for and affected their original scope include:

- The final construction scope increasing since the feasibility study, taking more time on all fronts for construction observation and oversight, and construction staking and surveying.
- Significant private utility coordination during the construction phase.
- 4-plex apartments septic system monitoring and sanitary sewer connections to the buildings
- Additional construction staking and surveying requests
- Additional property owner and public coordination
- Additional construction subcontractor coordination
- Additional construction observation and oversight.

Attached is a SEH contract amendment in the not to exceed amount of \$95,500.00.

### **FINANCIAL IMPLICATIONS**

The current City Council approved total project budget is \$5,098,620.

Total Project Costs Summary	Current Budget	Spent/Paid	Anticipated Final
Original Construction Contract:	\$3,646,482		
Change Order No. 1	\$41,891.10		
Change Order No. 2	\$21,139.80		
Change Order No. 3	\$11,629.20		
Change Order No. 4	(\$91,603.45)		
Change Order No. 5	\$20,035.50		
Subtotal Construction	\$3,649,574.24	\$3,550,097.46	\$3,806,415
Contingencies:	\$127,331.85		
Prior Engineering & Soft Costs:	\$84,878	\$84,878	\$84,878
Current Engineering & Construction Materials Testing Contract:	\$745,200	\$683,482.70	\$745,200
Pending Engineering Fee Amendments:			\$95,500
Braun Geotechnical Evaluation:	\$7,825	\$7,825	\$7,825

Nelson Sanitation Sewer Pipe Cleaning & Televising Contract:	\$9,806	\$9,806	\$9,806
Pratt's Affordable Excavating Winter Tree Clearing Contract:	\$11,250	\$11,250	\$11,250
Pre-order Light Poles Contract:	\$78,300	\$78,300	\$78,300
Temporary Lighting Reimbursement			-\$11,629
Property Acquisition:	\$32,606	\$32,606	\$32,606
<u>Bonding, Finance, Administrative, SAC, Miscellaneous:</u>	<u>\$351,849</u>	<u>\$351,849</u>	<u>\$351,849</u>
Total:	\$5,098,620	\$4,810,094.16	\$5,212,000

Consultant Budget 10/31/2023:

SEH contracts (teaming with WiDSETH) to date total \$745,200. Including the proposed \$95,500 Fee Amendment No. 5 for Additional Construction Phase Services, the total fees under contract will be \$840,700.

Budget Amendment

Not all additional costs will be the City's responsibility, \$61,861.41 of the additional costs will be the County's responsibility.

**STAFF RECOMMENDATIONS**

Staff recommends approval of the SEH Fee Amendment No. 5 in the Not to Exceed Amount of \$95,500.00 for Additional Construction Phase Services and Amend the Project Budget in the Increased Amount of \$113,380.00 for the 2023 Cypress Drive and Douglas Fir Drive Improvements Project.

**COUNCIL ACTION REQUESTED**

**MOTION** to approve the SEH Fee Amendment No. 5 in the Not to Exceed Amount of \$95,500.00 for Additional Construction Phase Services and Amend the Project Budget in the Increased Amount of \$113,380.00 for the 2023 Cypress Drive and Douglas Fir Drive Improvements Project.