



## ITEM REPORT CITY COUNCIL

Agenda Date: 11/21/2023  
Agenda Section: Consent Agenda

**Department Origination:** Public Works

**Agenda Item:** Approve Bolton & Menk Proposal for Engineering Services in the not to exceed amount of \$38,000 for the 2024 Micro Surfacing Project

**Approval Required:** Simple Majority Vote

### **BACKGROUND**

The City of Baxter completed a micro surfacing pilot project in 2021 on Clearwater Road from Lyndale Drive to Inglewood Drive and Inglewood Drive from Excelsior Road to Woida Road and in 2022 micro surfaced the residential area generally located west of Memorywood Drive, north of TH 210, east of Oakwood Drive and south of Cedar Scenic Road. Travine Drive, Paper Birch Drive, and a portion of Deerwood Road were completed in 2023 along with Cherrywood Drive north of Excelsior Road, Dahlin Road, Calcutta Road, Clearwater Court, Rockrose Drive, Cosmos Road, Blackberry Court, Barberry Court, Kimberlee Drive, Kimberlee Court, Atwater Road, and Jewelwood Drive south of Jadewood Drive.

The City Pavement Management Plan identifies 6.2 miles of city streets for the 2024 Micro Surfacing Project consisting of Fairview Road from west of Memorywood Drive to Inglewood Drive, Maplewood Drive, Kenwood Drive north of Sandstone Road, Kenwood Court, Glenwood Drive, Madeline Drive, John Street, Mary Street, and the Southdale neighborhood.

The proposed street segments are highlighted in blue on the attached map book sheets from the 2022 PASER Rating. These segments were identified as micro surfacing candidates as they were paved in 2016 and exhibit slight to moderate surface distress.

### **FINANCIAL IMPLICATIONS**

Funds will be taken from the Franchise Fee's that goes toward the Pavement Management Plan to pay for engineering fees. Based on the results of the 2023 project the estimated construction cost to complete the streets identified for 2024 is \$561,560.

The proposed engineering cost is \$38,000 for a total estimated project cost of \$599,560. There are sufficient funds to cover the proposed 2024 Micro Surfacing project.

### **STAFF RECOMMENDATIONS**

Staff recommend approval of the Bolton & Menk Agreement for Professional Services in the not to exceed amount of \$38,000.00 for the 2024 Micro Surfacing Project.

### **COUNCIL ACTION REQUESTED**

**MOTION** to approve the Bolton & Menk Agreement for Professional Services in the not to exceed amount of \$38,000.00 for the 2024 Micro Surfacing Project.