



## ITEM REPORT CITY COUNCIL

Agenda Date: 11/21/2023  
Agenda Section: Consent Agenda

**Department Origination:** Public Works

**Agenda Item:** Award Winter Tree Clearing Quote to Shawn Fletcher Trucking, Inc. in the Estimated Amount of \$25,180.00 for 2024 South Forestview Improvements Project

**Approval Required:** Simple Majority Vote

### **BACKGROUND**

In August 2023 the City hired SEH to deliver their 2024 South Forestview Area Improvements Project (City Project No. 4138). The initial project limits, scope, and implementation timeline for the streets identified for improvements in 2024 are based on the Feasibility Report prepared for the South Forestview Neighborhood. The project is in the final design stage.

10/31/2023 Update – Neil Heinonen & Scott Hedlund, SEH

To address concerns with the potential for the 2024 South Forestview Area Improvements project to affect certain wildlife species (bats), SEH solicited quotes from four (4) local contractors (Anderson Brothers, Shawn Fletcher Trucking Inc., DeChantal Excavating, and Pratt's Affordable Excavating) for winter tree clearing. Shawn Fletcher Trucking Inc., DeChantal Excavating and Pratt's Affordable Excavating provided quotes, with Shawn Fletcher Trucking Inc. providing the low quote of \$25,180.00. The contract requires clearing approximately 3.3 acres of tree clearing and 33 individual trees on city right of way or easement, and on City owned parcels within the project area prior to March 31, 2024. The resulting stumps will be grubbed with the main road project contract in Spring/Summer of 2024.

With the reclassification of the Northern Long-Eared Bat from Threatened to Endangered (effective March 2023) the U.S. Fish and Wildlife Service has issued a notice regarding the need to clear trees during the inactive season for the bats from November 1<sup>st</sup> to March 31<sup>st</sup>.

### **FINANCIAL IMPLICATIONS**

The preliminary project budget presented with the feasibility report included tree clearing line items totaling \$82,000. For reference, costs from the work identified here are anticipated to be included in the project related 429 Assessment related costs, as SEH and Public Works staff have solicited quotes within the framework identified under guidance provided in 471.345 Uniform Municipal Contracting Law.

### **STAFF RECOMMENDATIONS**

Staff recommends awarding the Winter Tree Clearing Quote to Shawn Fletcher Trucking, Inc. in the Estimated Amount of \$25,180.00 for 2024 South Forestview Improvements Project

### **UTILITY COMMISSION ACTION REQUESTED**

**MOTION** to award the Winter Tree Clearing Quote to Shawn Fletcher Trucking, Inc. in the Estimated Amount of \$25,180.00 for 2024 South Forestview Improvements Project

**Attachments:** Quote Request Package, Quote Summary, Award Recommendation Letter