



## REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 11/21/2023  
Agenda Section: Consent Agenda

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**Department Origination:** Administration

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**Agenda Item:** Approve Appointments to the Seasonal Position of Warming House Attendant

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**Approval Required:** Simple Majority Vote

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### **BACKGROUND**

The city seasonally fills warming house attendant positions for warming house staffing. The seasonal warming house attendants are responsible for enforcing parks rules and performing occasional snow shoveling. The warming house is expected to open mid to late December and close mid-March, weather dependent.

The applicants have been interviewed and passed a background check.

Both Loren Thompson and Oscar Kristofferson warming houses will be staffed this winter season.

### **FINANCIAL IMPLICATIONS**

The seasonal positions are accounted for in the 2023 budget and are included in the 2024 budget. The applicants will be compensated based on their years of experience working for the City of Baxter.

### **STAFF RECOMMENDATIONS**

Parks and Trail Supervisor Hondl and Assistant City Administrator Steele recommend the appointment of Julia Phillips, Alyssa Shelito, Malia Hermerding, Eric Hebert, Thomas Hofmann, Samantha Berent, Hannah Phillips, Elsa Overland, the position of warming house attendant.

### **COUNCIL ACTION REQUESTED**

Motion to approve the appointment of Julia Phillips, Alyssa Shelito, Eric Hebert, Thomas Hofmann, and Hannah Phillips at \$15.25 per hour; Samantha Berent at \$16 per hour; and Elsa Overland and Milia Hermerding at \$16.75 per hour to the position of warming house attendant.