



ITEM REPORT CITY COUNCIL

Agenda Date: 11/21/2023
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Approve the Bolton & Menk Agreement for Professional Services in the Not to Exceed Amount of \$14,704.00 for 2024 CIP and Pavement Management GIS Assistance

Approval Required: Simple Majority Vote

BACKGROUND

Over the last several years Bolton & Menk, Inc. (BMI) has assisted the city in developing and managing the city's pavement management program and respective street capital and maintenance programs. Based on a recent discussion, BMI understands the city would like assistance in 2024 to continue Capital Improvement Plan (CIP) development and adoption along with GIS database services. As a result, the city requested BMI to submit a proposal which would allow us to provide you with assistance for this work. This work could involve various BMI staff working with City staff, the City's Utility Commission, and the City Council.

This work would be completed on an as needed basis as determined by City staff. The following is proposed under this arrangement:

1. Update the city street Pavement Management Plan (database) to reflect street improvements performed through 2023.
2. Update the City geodatabase as needed to reflect 2024 through 2028 City planned capital improvement projects.
3. Generate CIP and pavement management program information and mapping as requested.
4. Attend various staff, Commission, Council, or other public meetings to present information as requested.

FINANCIAL IMPLICATIONS

The Pavement Management Plan and associated engineering fee's to annually maintain the plan are funded from the City Franchise Fees.

STAFF RECOMMENDATIONS

Staff recommends approval of the Bolton & Menk Agreement for Professional Services in the not to exceed amount of \$14,704.00 for 2024 CIP and Pavement Management GIS Assistance.

COUNCIL ACTION REQUESTED

MOTION to approve the Bolton & Menk Agreement for Professional Services in the not to exceed amount of \$14,704.00 for 2024 CIP and Pavement Management GIS Assistance.