



## ITEM REPORT UTILITIES COMMISSION

Agenda Date: 4/8/2026  
Agenda Section: Business Item

---

**Department Origination:** Public Works

---

**Agenda Item:** Approve the Widseth Proposal for Professional Engineering Services for the 2027 Mill & Overlay and Full Depth Reclamation Improvements Roadway Evaluation in the Not to Exceed Amount of \$35,000

---

**Approval Required:** Simple Majority Vote

---

### **BACKGROUND**

City staff requested Widseth submit a Proposal to complete a roadway evaluation for the 2027 Mill & Overlay and Full Depth Reclamation Improvements project. The project includes street rehabilitation and reconstruction as outlined in the Pavement Management Plan and Capital Improvements Plan. Roads included in the project and recommended for evaluation are as follows:

#### Residential Mill & Overlay

- Baxter Lions Road
- Laverne Circle
- Art Ward Drive
- Perch Lake Drive

#### Residential Full Depth Reclamation

- Excelsior Road
- Jasperwood Drive
- Knotty Pine Drive
- Oakdale Road
- Ottertail Circle
- Red Pine Circle
- Berrywood Drive
- Hinckley Court
- Hinckley Road
- Cottage Grove Terrace
- Fox Road
- Forest Drive
- Fox Place
- Joler Road

#### Commercial Full Depth Reclamation

- Industrial Park Road
- Edgewood Drive
- Lake Forest Road
- Woida Road
- Fairview Road

### **Roadway Evaluation**

Widseth proposes to complete a review of the roadways listed above. Specific items included with this proposal are:

- Complete a field review of each roadway (on foot)
- Document the roadway conditions with pictures and notes
- Contract with Nelson Sanitation to complete jetting and televising on Fairview Road, Art Ward Drive, Baxter Lions Road, Berrywood Drive, Hinckley Court and Red Pine Circle. (\$28,000)
  - In order to complete the Jetting & televising of the 18" pipe on Berrywood Drive, Nelson's, Widseth and City Staff will need to coordinate after hours lift station shutdowns.
- Review the newly obtained televising.
- Review the previously collected televising reports for the remaining roadways.
- Meeting (1) with City staff on the recommendation of roadways for the 2027 Project.
- Provide a summary of finding and recommendation memo.

### **FINANCIAL IMPLICATIONS**

Widseth proposes to perform the services outlined in the attached Proposal for the Not to Exceed Amount of \$35,000. Costs for the study will be tracked and rolled into the future project.

### **STAFF RECOMMENDATIONS**

Staff recommends approval of the Widseth Proposal in the amount of \$35,000.

### **COUNCIL ACTION REQUESTED**

**MOTION** to Approve the Widseth Proposal for Professional Engineering Services for the 2027 Mill & Overlay and Full Depth Reclamation Improvements Roadway Evaluation in the Not to Exceed Amount of \$35,000.