



ITEM REPORT UTILITIES COMMISSION

Agenda Date: 4/8/2026
Agenda Section: Information Only

Department Origination: Public Works

Agenda Item: 2026 Mill & Overlay Improvements Project Monthly Update

Approval Required: No Action Required

BACKGROUND

Widseth completed the report in late summer of 2025 and has presented to the Utility Commission a few times through the fall and winter. The project was put on hold for a number of reasons related to the CIP not being completed and the City being focused on the TH371/210 Interchange Project. Due to a narrowing timeframe to be able to complete the full project which included Residential M&O, Residential FDR and Commercial FDR, an option to move forward with only the Residential M&O was presented to the Utility Commission on February 5th. With this Recommendation, updated Resolutions to Order the Preparation of the Report and Receiving the Feasibility Report and Calling for the Improvement Hearing were brought forward for consideration with the new project title of 2026 Mill & Overlay Improvements Project. The Utility Commission approved the project moving forward with only the M&O Roadways. Widseth updated the Feasibility Report to reflect that decision and presented it at the February 17th City Council Workshop. At the February 17th City Council meeting, the City Council adopted both resolutions with an understanding that the CIP is to be completed in the very near future. The Improvement Hearing was held on March 5th at 6pm in the Council Chambers at Baxter City Hall. There were 16 residents in attendance. There were some in agreement with the project, but a majority of the residents were concerned with the short notification timeline and the ongoing home construction in the Mississippi Meadows area. The residents of Mississippi Meadows area requested the roads be postponed until 2027. Widseth explained the roads are quickly deteriorating and may require an FDR if they are pushed off any further and that the assessment could likely double if the project goes to an FDR.

The Utility Commission and the City Council also approved Widseth Design Proposal for the project at the February meetings. Widseth completed the Plans and at the March 17th City Council meeting, a resolution is proposed and passed to approve the Plan & Specifications and order advertisement for bids. The proposed bid opening date is April 16th. Widseth will bring a proposal to the May Utility Commission meeting for consideration to complete the Construction Observation/Administration of the project once a qualified low bidder has been identified and recommended.

FINANCIAL IMPLICATIONS

STAFF RECOMMENDATIONS

COUNCIL ACTION REQUESTED