



STAFF REPORT UTILITIES COMMISSION

Agenda Date: 4/8/2026
Agenda Section: Information Only

Department Origination: Public Works

Agenda Item: 2025 Water Supply Improvements - Wells 5 & 6 Monthly Update

Approval Required: No Action Required

BACKGROUND

The contract with SEH includes six (6) tasks to provide professional services associated with construction of two (2) additional water supply wells (Wells 5 & 6), raw watermain, and electrical components necessary to connect the wells to the Water Treatment Plant. The project includes bidding three (3) separate contracts to contractors and suppliers to expedite the construction timeline: (A) well construction, (B) utilities construction, and (C) electrical/control panel procurement.

Work Completed

- Overall: Continued check-in meetings with City staff.
- SEH prepared a project summary memo, including an updated Water Use Projections + Water Supply Trigger Chart. This chart was originally included in the Baxter Water System Planning and Hydraulic Model report.
- Contract A – Well Construction:
 - All work has been completed.
- Contract B – Raw Water Main and Electrical Improvements
 - Contractors (Pratt's and Holden) completed several punch list items for work in the vaults.
 - Coordination work with City Staff continues for project related work.
 - Seeding will be reviewed and minor seeding is expected in Spring 2026, thus the completion date was extended for Contract B via a previous change order.
- Contract C – Well Control Panels
 - The Flow Meter in Well 5 is in working condition. Staff from Tech Sales Company, the supplier for the Rosemount Meter, was onsite on March 11th.
 - All punchlist work is complete.

Work to be Completed

- Contract A – Well Construction
 - All work is completed.
- Contract B - Raw Water Main and Electrical Improvements
 - Several punchlist items remain, including cleaning the control cabinets, painting the piping, and miscellaneous cleanup.
 - Final turf establishment will be reviewed in Spring 2026 (Change Order 2 included a revised final completion date to move the date back to allow for turf growth and other cleanup if necessary next construction season.)
- Contract C – Well Control Panels
 - All work is completed.

FINANCIAL IMPLICATIONS

The project budget information is included in Exhibit A.

STAFF RECOMMENDATIONS

N/A

COUNCIL ACTION REQUESTED

N/A