



## REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 7/16/2024  
Agenda Section: Consent Agenda

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**Department Origination:** Public Works

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**Agenda Item:** Adopt Resolution 2024-069 Ordering Hearing on Proposed Assessment for the 2024 CSAH 77 Utility Improvements Project, Municipal Project No. 4118

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**Approval Required:** Simple Majority Vote

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### **BACKGROUND**

In accordance with the requirements of Minnesota Statute 429, the City Council must conduct an Assessment Hearing on the making of Improvement No. 4118, 2024 CSAH 77 Utility Improvements Project. The project includes the construction of sanitary sewer, forcemain and water distribution along the south side of CSAH 77 from Inglewood Drive to Edgewood Drive.

Public notice of the hearing to be held at 5:45 pm on Wednesday, August 7, 2024, will be published in the Brainerd Dispatch and the mailed to affected property owners.

The purpose of the assessment hearing is for the Council to receive input from property owners regarding questions or concerns with the actual special assessment being proposed.

Please note, the RCA does not contain the estimated total project cost and breakdown between assessed costs and City costs. This information will not be known until after bids are opened at 10:30 am on Monday, July 15, 2024. A revised RCA will be forthcoming after Monday's bid opening.

### **FINANCIAL IMPLICATIONS**

Costs to issue notices and conduct the hearing have been estimated and are included in the overall cost of the project. The total estimated cost of the improvements is \$852,499.27. The portion of the cost to be paid by the City is estimated to be \$230,071.56 and the estimated portion of the cost to be assessed to benefitting property owners is \$622,427.71.

### **STAFF RECOMMENDATIONS**

Staff recommends adoption of Resolution 2024-069 Ordering Hearing on Proposed Assessment for the 2024 CSAH 77 Utility Improvements Project, Municipal Project No. 4118.

### **COUNCIL ACTION REQUESTED**

**MOTION** to Adopt Resolution 2024-069 Ordering Hearing on Proposed Assessment for the 2024 CSAH 77 Utility Improvements Project, Municipal Project No. 4118.