



REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 7/16/2024
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Approve the Widseth Contract Amendment in the Amount of \$15,299.66 for Wetland Bank Credit Purchase Services for the Evergreen Drive Property Improvements – Wetland Mitigation and Increasing the Contract Amount from \$7,500 to the Not to Exceed Amount of \$22,799.66.

Approval Required: Simple Majority Vote

BACKGROUND

The City has received the WCA Notice of Decision for the proposed improvements located south of Hastings Road between Evergreen Drive and Douglas Fir Drive. The next step in the process is to purchase wetland bank credits which must be accomplished before October 1, 2024.

To finalize the purchase, the City will need to complete the following:

- Sign and date the Credit Withdrawal Form.
- Provide the following checks for purchase of the wetland credits.
 - \$14,033.07 to Aitkin County
 - \$706.59 to BWSR
- Forward the signed Purchase Agreement (previously signed by the City), Credit Withdrawal Form and checks to John Welle at Aitkin County.

Widseth has submitted a proposal to assist the City with the credit purchase. Their proposed scope of services is as follows:

- Coordinate signing of the Credit Withdrawal Form. (\$560 of the proposed contract)
- Provide checks for payment of the wetland credits as outlined above. Widseth will not mark up the wetland credit purchase when invoicing the City for reimbursement.
- Coordinate submittal of required wetland credit purchase documents and payment to Aitkin County.

FINANCIAL IMPLICATIONS

The City will track the cost of the wetland mitigation and reimburse expenditures from the proposed land sale.

STAFF RECOMMENDATIONS

Staff recommends approval of the Widseth Contract Amendment increasing the contract amount from \$7,500 to a not to exceed amount of \$22,799.66.

COUNCIL ACTION REQUESTED

MOTION to approve the Widseth Contract Amendment in the Amount of \$15,299.66 for Wetland Bank Credit Purchase Services for the Evergreen Drive Property Improvements – Wetland Mitigation and Increasing the Contract Amount from \$7,500 to the Not to Exceed Amount of \$22,799.66.