

Funding Agreement

This Agreement ("Agreement") is made effective at the date of execution by all parties ("Effective Date"), by and between **Sourcewell**, located at 202 - 12th Street NE, PO Box 219, Staples, MN 56479, and **City of Baxter**, 13190 Memorywood Drive, Baxter, MN 56425 ("Recipient"). Sourcewell and Recipient shall be collectively known as "Parties."

1. Need for Funding and Public Purpose Eligibility. Sourcewell understands and acknowledges Recipient requires funding for well rehabilitation ("Project"). The Community Impact Funding Application, dated May 7, 2024, is attached and incorporated within this Agreement.

Sourcewell further acknowledges that the Project serves a public purpose.

2. Conditional Funding of Public Purpose Services. Sourcewell has agreed to give funding to Recipient under the following conditions:

- a. Funding shall be used to as described in Paragraph 1; and
- b. Recipient shall follow the timeline, project description, and budget as outlined in its Impact Funding Application, dated May 7, 2024.

3. Receipt and Remittance of Funds.

- a. Sourcewell agrees to remit \$50,000 to Recipient to support the Project.
- b. Funds not expended during the term of the Agreement shall be returned to Sourcewell.

4. Performance and Reporting.

- a. Funds received under this Agreement shall be used in accordance with Section 2.
- b. Recipient shall provide a final report to Sourcewell within one month of completing the project.

5. Term. The term of this Agreement will commence on the Effective Date and continue for one year from the Effective Date.

IN WITNESS WHEREOF, the parties have executed this Agreement as of the date below.

Sourcewell

x _____
Authorized Signature – **Signed**

By Paul Drange _____
Name - **Printed**

Title Chief Regional Solutions Officer

Date _____

City of Baxter

DocuSigned by:
x 
3B3B5A3DE7664D3...
Authorized Signature - **Signed**

By Darrel Olson _____
Name - **Printed**

Title Mayor

Date 7/8/2024 | 12:42 PM PDT

Local government – Community Impact Funds application 2024

Entity information

Entity name: City of Baxter

Physical address: 13190 Memorywood Drive, Baxter, MN 56425

Mailing address: Same

Project point of contact name: Bradley Chapulis, City Administrator

Email: bchapulis@baxtermn.gov

Telephone: 218-454-5105

Name of authorized signatory: Darrel Olson, Mayor

Email of authorized signatory: dolson@baxtermn.gov

Project information

Please provide the following information specific to the proposed project:

1. Amount of Community Impact Funds being requested. \$50,000
2. Provide a description of the proposed project, including why and how it will be impactful within your community. Include how the improvements to existing local government facilities, equipment needs, or providing technology upgrades are required for performing your government function. (400 word maximum)

The City of Baxter produces domestic water to its residents/businesses by pumping water from four wells and treating the said water through its Water Treatment Plant. The wells were brought online in 2007. Over the past few years, the pumping rates of the wells have dropped 23%. The decline in pumping rates is due to decline in the pumping water levels from clogging of the well screens from use of the wells through the years. Rehabilitation of these wells will result in an increase in the pumping rates similar to the rates when the wells were first brought online. Rehabilitation of the wells are being completed in two phases. The phased approach to the project ensures the City can meet the water supply needs during the peak summer months. Phase 1 began this spring and will be completed by June 2024.

The City is seeking CIF to assist with the costs related to Phase 2 of the project. Phase 2 consists of rehabbing two of the wells in Fall of 2024. The cost of Phase 2 is \$73,112. The total cost of the project is \$146,225.

3. If your project is awarded funding, please provide up to a three-sentence summary of your project you would like our marketing team to use in their press release.

CIF funding will assist the City with the costs affiliated with the rehabilitation of existing wells, which will ensure Baxter residents, businesses and other residents in the Brainerd Lakes area, will have access to quality domestic water, whether that is in their Baxter homes or while they are conducting business (medical, hospitality, restaurant, retail, etc...) within the City of Baxter.

4. Describe how the project primarily benefits your community within Region 5. Projects cannot primarily benefit any individuals, businesses, or nonprofit entities.

The rehabilitation of the existing wells will ensure the City will be able to maintain reliable and quality water services while it explores expansion alternatives to meet the continued increase in water usage as the City continues to grow.

5. The proposed project must relate to Sourcewell's government purpose as defined in Minn. Stat. § 123A.21, Subdivision 7. Please identify all program or service areas to which the proposed project will relate.

- | | |
|---|--|
| <input type="checkbox"/> administrative services | <input type="checkbox"/> vocational rehabilitation |
| <input type="checkbox"/> curriculum development | <input type="checkbox"/> health, diagnostic, and child development services and centers |
| <input type="checkbox"/> data processing | <input type="checkbox"/> leadership or direction in early childhood and family education |
| <input type="checkbox"/> distance learning and other telecommunication services | <input checked="" type="checkbox"/> community services |
| <input checked="" type="checkbox"/> evaluation and research | <input type="checkbox"/> shared time programs |
| <input type="checkbox"/> staff development | <input type="checkbox"/> fiscal services and risk management programs, including health insurance programs providing reinsurance or stop loss coverage |
| <input type="checkbox"/> media and technology centers | <input type="checkbox"/> technology planning, training, and support services |
| <input type="checkbox"/> publication and dissemination of materials | <input checked="" type="checkbox"/> health and safety services |
| <input type="checkbox"/> pupil personnel services | <input type="checkbox"/> student academic challenges |
| <input checked="" type="checkbox"/> planning | <input type="checkbox"/> cooperative purchasing service |
| <input type="checkbox"/> secondary, postsecondary, community, adult, and adult vocational education | |
| <input type="checkbox"/> teaching and learning services, including services for students with special talents and special needs | |
| <input type="checkbox"/> employee personnel services | |

6. How does the proposed project promote and align with Sourcewell's statutory purpose of providing programs and services as identified in question 5.

The well rehabilitation project assures Baxter residents and those of the greater region will have quality domestic water, whether that is in their homes or while they are conducting business (medical, hospitality, restaurant, retail, etc...) in the City of Baxter.

7. Provide a timeline of your proposed project. The timeline should start in July 2024 when funding is available and be completed by July 31, 2025, with the final report due August 31, 2025.

Phase 2 will commence in October/November 2024 and be completed by December 31, 2024.

Budget information

8. Complete the table below to identify the source(s) of funds for your project.

Revenue sources (not including in-kind)	Amount
1. Sourcewell	\$ 50,000
2. City Water Enterprise Fund	23,112
3.	
Total	\$ 73,112

9. Complete the table below to explain, in detail, the itemized costs related to the project. Sourcewell staff may contact you for additional information regarding your budget if more detail is required.

Expenditures/ direct costs	Sourcewell Dollars	Other Sources
1. Well Rehabilitation - 2 wells	\$50,000	\$10,000
2. Engineering Services		\$13,112
3.		
4.		
Total	\$ 50,000	\$ 23,112
Total Project Budget		\$ 73,112

10. Is the project expected to continue beyond one year?

☒ No

☐ Yes: describe how it will be funded.

11. For **non-equipment** purchases, describe specifically how awarded funds would be used to support the project.
Funds will be utilized for the labor costs of the rehabilitation.

12. If your application is only partially funded, will you still move forward with this initiative?

☐ No

☒ Yes: please explain how.


If partially funded, the City will use enterprise funds to cover the remaining costs of the project.

Certification

I certify that the information contained in this application and in any related attachments is true and correct to the best of my knowledge and belief, and that I have the authority to apply for Community Impact Funds in the amount requested.

I further certify that if funding is awarded pursuant to this application, my entity will execute the Community Impact Funds Agreement prior to receiving or expending any funds.

Finally, I certify that no funds awarded as a result of this application will be used to pay costs incurred prior to receipt of the award, or loans or reimbursement to individuals or businesses.



Signature

Darrel Olson

Printed Name

Mayor

Title

City of Baxter

Entity

5/7/2024

Date



Signature

Bradley Chapulis

Printed Name

City Administrator

Title

City of Baxter

Entity

5/7/2024

Date

**CITY OF BAXTER MINNESOTA
RESOLUTION 2024-040**

**RESOLUTION SUPPORTING THE COMMUNITY IMPACT FUNDS APPLICATION
FOR THE FINANCIAL SUPPORT OF THE 2024 WELL REHABILITATION PROJECT**

WHEREAS, Sourcewell offers all Region V government entities the opportunity for funding support through its Community Impact Funds program; and

WHEREAS, the City of Baxter is an eligible candidate to receive this funding; and

WHEREAS, the funding requests have to illustrate a public purpose and/or benefit to local citizens; and

WHEREAS, the City of Baxter is intending to rehabilitate its existing wells to ensure quality domestic water for both its residents and businesses, as well as the regional population that utilize them; and

WHEREAS, the requested funding will assist the City with the costs affiliated with the said rehabilitation of the existing wells.


NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF BAXTER, MINNESOTA supports the pursuit of Community Impact Funds to financial help with the costs affiliated with the 2024 Well Rehabilitation Project and authorizes the Mayor and City Administrator to execute and submit the application for consideration.

Whereupon, said Resolution is hereby declared adopted on this 7th day of May, 2024.



Darrel Olson, Mayor

ATTEST:



Kelly Steele, City Clerk

City Seal