



CITY COUNCIL WORK SESSION MINUTES

Tuesday, July 02, 2024 at 6:45 PM

Baxter City Hall, 13190 Memorywood Drive, Baxter, MN

CALL TO ORDER

Mayor Olson called the meeting to order at 6:45 p.m.

ROLL CALL

Mayor Darrel Olson and Council Members Connie Lyscio, Zach Tabatt, Jeff Phillips, and Mark Cross were present.

City Administrator Brad Chapulis, Assistant City Administrator Kelly Steele, Police Chief Jim Exsted, Public Works Director Trevor Walter, Finance Director Jeremy Vacinek, and Community Development Director Josh Doty were present.

BUSINESS ITEMS

1. Proposed Amendments to Title 2 of City Code – Boards/Commissions
City Administrator Chapulis explained earlier this year the council directed staff to take the necessary steps to dissolve the Long Range Planning Commission. The dissolution of the commission does require the adoption of various amendments to the comprehensive plan and city code to reflect the dissolution as well as the assignment of their responsibilities. The proposed amendment to the comprehensive plan was presented to the commission in June. The amendment is scheduled to be considered by the planning commission on July 9th and the council on July 16th.

The council did not express any concerns with the proposal.

ADJOURN

MOTION by Council Member Cross, seconded by Council Member Lyscio to adjourn at 6:54 p.m. Motion carried unanimously.

Approved by:

Respectfully submitted,

Darrel Olson
Mayor

Kelly Steele
Assistant City Administrator