



## REQUEST FOR ACTION CITY COUNCIL

Agenda Date: 7/16/2024  
Agenda Section: Consent Agenda

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**Department Origination:** Community Development

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**Agenda Item:** Adopt Ordinance 2024-012 and Resolution 2024-067 transferring the duties of the Long Range Planning Commission to the Planning Commission

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**Approval Required:** Simple Majority Vote

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### **BACKGROUND**

The City of Baxter is requesting a Zoning Ordinance Amendment to transfer authorities of the Long Range Planning Commission to the Planning Commission. It is unique for cities to have a Long Range Planning Commission and Baxter's Long Range Planning Commission has served the City Council and City with incredible services for many years. Most recently, the Long Range Planning Commission helped the City develop the City's most recent Comprehensive Plan and worked on many implementation projects from the Comprehensive Plan in subsequent years; and other long range planning initiatives. Given that many of the long-range planning initiatives from the Comprehensive Plan are now complete and given the city doesn't receive many requests for comprehensive plan amendments, the City Council has provided consensus support to transfer the duties of the LRPC to the Planning Commission. This amendment would officially release the Long Range Planning Commission from service. This change would not mean that the city will stop long-range planning efforts. Rather it would change how this work would be completed. The planning commission would hold hearings and make recommendations regarding amendments and updates to the plan, which would increase service to the private sector by reducing time of multiple commission and council meetings for projects. However, the City Council can also consider establishing task forces for larger long range planning projects or initiatives where volunteer services are established for the period of time needed for the project or initiative, rather than an open-ended service of a formal commission.

### **FINANCIAL IMPLICATIONS**

N/A

### **STAFF RECOMMENDATIONS**

The Planning Commission recommends approval of the Ordinance and Resolution, subject to the findings and conditions in the draft resolution.

### **COUNCIL ACTION REQUESTED**

Adopt Ordinance 2024-012 and Resolution 2024-067 transferring the duties of the Long Range Planning Commission to the Planning Commission.