



ITEM REPORT UTILITIES COMMISSION

Agenda Date: 7/6/2022
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Approve the WiDSETH Agreement for the Design and Construction Engineering Professional Services in the Not to Exceed Amount of \$290,000 for the 2023 Knollwood Drive Improvements Project

Approval Required: Simple Majority Vote

BACKGROUND

The project area includes Knollwood Drive from Highland Scenic Road (CSAH 48) to Foley Road. The Council conducted the Improvement Hearing on Thursday, June 16, 2022, and it is scheduled to considering ordering the improvement at the July 18, 2022 Council Meeting.

The City has reviewed several roadway and trail options for the Knollwood Drive corridor. The selected option includes a 32' wide urban roadway (curb & gutter) with a paved trail separated from the roadway by a 5' boulevard. This option will provide two 11' wide drive lanes, an 8' parking lane on the west side of the roadway (incorporating the west gutter line). The remaining 2' is the east gutter line that does not get incorporated into the drive lane width. This roadway and trail section will have the same combined width as the current roadway and trail. Both the west curb line and east side of the trail will remain in the same location.

WiDSETH has assisted the City with preparation of the Feasibility Report and Improvement Hearing. Staff has requested a proposal and scope of work from WiDSETH for the remaining phases of the project. WiDSETH's proposed scope of services includes:

- Project Management
- Preliminary Survey Services
- Design Services
- Bidding Services
- Final Assessment Calculations and Hearing
- Construction Staking
- Construction Administration
- Construction Observation and Post Construction Services.

The attached Agreement *does not* include property acquisition services, preliminary sewer cleaning and televising and construction testing services. These services were not included with the proposal because the extent and scope of work required cannot be determined until design work has begun. These services (if necessary) will require a future fee amendment when the scope of work has been defined.

FINANCIAL IMPLICATIONS

The proposed fee for design and construction along with incurred costs for the feasibility report and improvement hearing and estimated fees for sewer cleaning and televising and construction testing are in line with the costs estimated in the feasibility report.

STAFF RECOMMENDATIONS

Staff recommends approving the WiDSETH agreement for Design and Construction Engineering Professional Services for the 2023 Knollwood Drive Improvements Project. WiDSETH completed the feasibility report and assisted with the Improvement Hearing.

COUNCIL ACTION REQUESTED

Motion to approve the WiDSETH Agreement for Design and Construction Engineering Professional Services in the Not to Exceed Amount of \$290,000 for the 2023 Knollwood Drive Improvements Project.