



STAFF REPORT
CITY COUNCIL

Agenda Date: 2/17/2026
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Adopt Resolution 2026-012 Amending Resolution 2026-009 Approving Plans and Specifications and Ordering Advertisement for Bids for the 2026 Clearwater Road, North Lynndale Area, & Brentwood Circle Street & Utility Improvements Project, Municipal Project No. 4068

Approval Required: Simple Majority Vote

BACKGROUND

Resolution 2026-009 was adopted at the February 4th City Council Meeting. After the meeting, it was determined that the publication deadline for the Brainerd Dispatch was modified, thus the advertising timeframes and the bid date need to be adjusted. Resolution 2026-012 is being presented to amend the previously approved Resolution 2026-009, to document the proper bid opening date. A secondary reason for the modified opening is due to numerous contractors being out of state for a contractor expo during the week of March 2nd. The bid opening date approved with Resolution 2026-009 was March 3rd, 2026, and is being amended to March 10th, 2026.

The City intends to levy special assessments for a portion of the project costs to benefiting property owners following Minnesota Statutes Chapter 429. The statute requires a resolution for approval of plans and to order the advertisement.

FINANCIAL IMPLICATIONS

The feasibility report identifies a total estimated project cost of \$7,440,273. Special assessments consist of \$1,920,725 (25.8%) of the estimated project cost and the remaining \$5,519,548 to be City cost.

In order to issue local improvement bonds without holding an election, state law requires that at least 20% of the total project cost be funded through special assessments. The feasibility report estimates the assessments will fund 25.8%.

There are no immediate financial implications associated with adopting the resolution.

STAFF RECOMMENDATIONS

Staff recommends adopting Resolution 2026-012 amending Resolution 2026-009 Approving Plans and Specifications and Ordering Advertisement for Bids for the 2026 Clearwater Road, North Lynndale Area, & Brentwood Circle Street & Utility Improvements Project, Municipal Project No. 4068.

COUNCIL ACTION REQUESTED

MOTION to Adopt Resolution 2026-012 amending Resolution 2026-009 Approving Plans and Specifications and Ordering Advertisement for Bids for the 2026 Clearwater Road, North Lynndale Area, & Brentwood Circle Street & Utility Improvements Project, Municipal Project No. 4068.