



REQUEST FOR ACTION
CITY COUNCIL

Agenda Date: 2/17/2026
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Approve the Widseth Agreement for Professional Design Engineering Services in the amount of \$81,500 for the 2026 Mill & Overlay Improvements Project, Municipal Project No. 4426

Approval Required: Simple Majority Vote

BACKGROUND

Widseth assisted the City with the preparation of the Feasibility Report, completed a topographic survey, and coordinated sanitary sewer and storm sewer cleaning and televising. This work was completed under three separate contracts outlined as follows:

We understand the project includes the following improvements:

Residential Mill & Overlay:

- Joneswood Circle
- Joneswood Drive
- Joshua Tree Circle
- Joshua Tree Drive
- Knotty Pine Drive (north of Marble Road)
- Marble Road (west of Jasperwood Drive)
- Cherrywood Drive (Excelsior Road to Inglewood Drive)
- Timberlane Drive
- Park Street
- Woodland Drive

The proposed Scope of Services is as follows:

- Update Feasibility Report to only include Mill & Overlay segments
- Drainage and Utility Easement Services
 - WIDSETH will prepare documents related to a Drainage and Utility (D&U) Easement for a Stormwater Overflow for Cherrywood Drive.
- Design Services
 - WIDSETH will prepare plans and contract documents suitable for competitive bidding that meet City and Minnesota Chapter 429 assessment project requirements.
- Advertising/Bidding/Award Services
 - Widseth will assist the City in advertising, bidding, and awarding the project in accordance with the Minnesota Chapter 429 assessment process.

Since the original planning of project, there have been significant modifications to the project scope as requested by the City. These changes include moving planned residential roadways from 2025 to 2026 and from 2026 to 2027.

Widseth made internal adjustments to labor hours associated with these changes as follows:

Original Contracts	Original Contract Amount	Res. Moved from 2025	Commercial (2026)	Previous 2026 Project Budget	Full Depth Reclamation to 2027	Adjusted 2026 Project Budget
Feasibility Report	\$15,000	\$8,100	\$9,000	\$17,100	\$10,773	\$6,327
Feasibility Report (Fee Amend. 1)				\$6,600	\$4,158	\$2,442
Feasibility Report (Fee Amend. 2)				\$7,750	\$4,883	\$2,868
Jetting & Televising	\$42,584	\$31,278	\$25,550	\$56,828	\$35,802	\$21,027
Topographic Survey		\$23,220		\$23,220	\$14,629	\$8,591
Totals	\$57,584	\$62,598	\$34,550	\$111,498	\$70,244	\$41,254

Based on these changes, the adjusted contract amount for the 2026 project should be \$41,254. Widseth proposes to perform the services described above on an hourly basis, in accordance with the attached fee schedule, for the following **Not to Exceed Amount of \$81,500**. This brings the total engineering fees on the project to \$122,754.

FINANCIAL IMPLICATIONS

The cost of the design and biddings services will be tracked as part of the capital project and paid from special assessments and City contributions in accordance with the City’s Assessment Policy. In regard to the easement acquisition, it is estimated the acquisition costs could range from \$2,100 to \$3,600.

STAFF RECOMMENDATIONS

The Utility Commission and Staff recommend approving the Widseth Agreement for Professional Design Engineering Services in the amount of \$81,500 for the 2026 Mill & Overlay Improvements Project, Municipal Project No. 4426.

COUNCIL ACTION REQUESTED

MOTION to Approve the Widseth Agreement for Professional Design Engineering Services in the Amount of \$81,500 for the 2026 Mill & Overlay Improvements Project, Municipal Project No. 4426.