



ITEM REPORT CITY COUNCIL

Agenda Date: 2/17/2026
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Adopt Resolution No. 2026-016 Receiving Feasibility Report and Calling the Improvement Hearing for the 2026 Mill & Overlay Improvements Project Municipal Project No. 4426

Approval Required: Simple Majority Vote

BACKGROUND

On March 18, 2025, the City Council passed a resolution authorizing Widseth to prepare a Feasibility Report on the proposed 2026 Mill & Overlay and Full Depth Reclamation Improvements as part of the City's ongoing pavement management plan. Due to delays in the review and approval process, the Residential and Commercial Full Depth Reclamation portions of the project have been removed from the Project. The Feasibility Report will be Ordered at the February 17, 2026 Council meeting to only include the Residential Mill & Overlay portion of the project. The updated report will be reviewed with the Council at a workshop on February 17, 2026. The following improvements are included in the final report for Council approval:

Roadways and projects reviewed in this Report include:

Residential Mill & Overlay:

- Joneswood Circle in its entirety.
- Joneswood Drive in its entirety.
- Joshua Tree Circle in its entirety.
- Joshua Tree Drive in its entirety.
- Knotty Pine Drive (North of Marble Road).
- Marble Road (West of Jasperwood Drive).
- Cherrywood Drive (South of Excelsior Road).
- Timberlane Drive in its entirety.
- Park Street in its entirety.
- Woodland Drive in its entirety.

The report reviews existing conditions, proposes feasible improvements, estimates project costs, discusses project implementation, and presents conclusions and recommendations for the project areas as required by the Minnesota Chapter 429 assessment process.

The report will be utilized to prepare for the Improvement Hearing scheduled for 6:00 pm on March 5, 2026. In accordance with the requirements of Minnesota Statute 429, the City Council must conduct an Improvement Hearing on the making of the proposed improvements. Public notice of the Improvement Hearing will be published in the Brainerd Dispatch and mailed to affected property owners. The purpose of the Improvement Hearing is for the Council to receive input from property owners regarding questions or concerns with project or the estimated special assessment being proposed. The Council can consider a resolution ordering the improvement any time within six months after the date of the Improvement Hearing.

FINANCIAL IMPLICATIONS

The feasibility report identifies a total estimated project cost of \$1,511,512 with \$1,083,863 (72%) estimated in assessments and \$427,352 (28%) in City cost. There are no immediate financial implications other than the cost to prepare for and hold the Improvement Hearing. These costs will be tracked and included in the overall project cost.

STAFF RECOMMENDATIONS

The Utilities Commission and staff recommends adoption of the attached resolution receiving the revised feasibility report and calling the improvement hearing.

COUNCIL ACTION REQUESTED

MOTION to adopt Resolution No. 2026-016 Receiving Feasibility Report and Calling the Improvement Hearing for the 2026 Mill & Overlay Improvements Project Municipal Project No. 4426.