



## ITEM REPORT CITY COUNCIL

Agenda Date: 2/17/2026  
Agenda Section: Consent Agenda

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**Department Origination:** Public Works

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**Agenda Item:** Approve the Bolton & Menk Agreement for Professional Services for 2026 CIP and Pavement Management GIS Assistance in the Not to Exceed Amount of \$15,290.00

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**Approval Required:** Simple Majority Vote

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### **BACKGROUND**

Over the last several years Bolton & Menk, Inc. (BMI) has assisted the city in developing and managing the city's pavement management program and respective street capital and maintenance programs. Based on a recent discussion, BMI understands the city would like assistance in 2026 to continue Capital Improvement Plan (CIP) development and adoption along with GIS database services. As a result, the city requested BMI to submit a proposal which would allow BMI to provide assistance for this work. This work could involve various BMI staff working with City staff, the City's Utility Commission, and the City Council.

This work would be completed on an as needed basis as determined by City staff. The following is proposed under this arrangement:

1. Update the city street Pavement Management Plan (database) to reflect street improvements performed through 2025.
2. Update the City geodatabase as needed to reflect 2026 through 2030 City planned capital improvement projects.
3. Generate CIP and pavement management program information and mapping as requested.
4. Attend various staff, Commission, Council, or other public meetings to present information as requested.

### **FINANCIAL IMPLICATIONS**

The Pavement Management Plan and associated engineering fees to annually maintain the plan are funded from the City Franchise Fees.

### **STAFF RECOMMENDATIONS**

The Utilities Commission and staff recommends approval of the Bolton & Menk Agreement for Professional Services for 2026 CIP and Pavement Management GIS Assistance in the not to exceed amount of \$15,290.00.

### **COUNCIL ACTION REQUESTED**

**MOTION** to approve the Bolton & Menk Agreement for Professional Services for 2026 CIP and Pavement Management GIS Assistance in the not to exceed amount of \$15,290.00.