



STAFF REPORT  
CITY COUNCIL

Agenda Date: 2/17/2026  
Agenda Section: Consent Agenda

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**Department Origination:** Public Works

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**Agenda Item:** Approve a Project Budget Increase from \$2,423,790.00 to a revised budget amount of \$2,490,500.00 for the 2025 Water Supply Improvements – Wells 5 & 6, Municipal Project No. 6011-45040

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**Approval Required:** Simple Majority Vote

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**BACKGROUND**

SEH has been assisting the City of Baxter with the 2025 Water Supply Improvements - Wells 5 & 6 project. The project includes bidding three (3) separate contracts to contractors and suppliers to expedite the construction timeline: (A) well construction, (B) utilities construction, and (C) electrical/control panel procurement.

This item includes information related to the project budget for the project. Additional costs above the original contract amount were incurred on Contract A for well development, for additional work under Contract B, and for additional engineering services for the project. The budget impact of these items requires an amendment to the previously approved project budget.

**FINANCIAL IMPLICATIONS**

A project budget summary is included as Exhibit A for reference.

**STAFF RECOMMENDATIONS**

The Utilities Commission and staff recommends approval of the project Budget Increase related to the 2025 Water Supply Improvements - Wells 5 & 6, Municipal Project No. 6011-45040.

**COUNCIL ACTION REQUESTED**

**MOTION** to approve a Project Budget Increase from \$2,423,790.00 to a revised budget amount of \$2,490,500.00 for the 2025 Water Supply Improvements – Wells 5 & 6, Municipal Project No. 6011-45040.