



ITEM REPORT UTILITIES COMMISSION

Agenda Date: 2/17/2026
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Approve the Crow Wing Construction Cost Share Agreement for Roadway Pavement Markings on Various City of Baxter Streets Project No. CP 18-200-144

Approval Required: Simple Majority Vote

BACKGROUND

Each year the City of Baxter stripes a portion of the streets citywide and joins in with the County's Pavement Marking Contract. Crow Wing County Highway Department is responsible for bidding and contract administration.

For those services the County charges the City a 3% administration fee based off the final construction costs of the pavement markings.

As outlined in the Financial Implications the project is projected to be under budget, staff utilized the standard striping practices the city has historically used to determine when to improve the pavement markings.

FINANCIAL IMPLICATIONS

\$62,000.00 has been allocated for striping in the 2026 Streets Budget. Crow Wing County Highway Department will administer the contract for 3% of the final construction cost. The construction estimate for the City of Baxter's portion of the contract is \$55,959.04 with a 3% administration cost of \$1,678.77 for a total estimated cost of \$57,637.81.

STAFF RECOMMENDATIONS

The Utilities Commission and staff recommend approving the contract to perform pavement marking (striping) with the County.

COUNCIL ACTION REQUESTED

MOTION to approve the Crow Wing County Construction Cost Share Agreement for Roadway Pavement Markings on Various City of Baxter Streets – Project No. CP 18-200-144.