



Asphalt Surface Technologies Corporation  
 P.O. Box 1025  
 St Cloud, MN 56302  
 Phone: 320-363-8500  
 Fax 320-363-8700  
 AN EQUAL OPPORTUNITY EMPLOYER

TO: <b>CITY OF BAXTER</b>	PHONE: <b>218-454-5116</b>	DATE: <b>3-10-26</b>
STREET: <b>13190 MEMORYWOOD</b>	JOB NAME: <b>SWEEPING</b>	JOB #: <b>S26-001</b>
CITY: <b>BAXTER, MN 56345</b>	JOB LOCATION: <b>CITY WIDE</b>	
ATT: <b>JAMES LUECK</b>	EMAIL:	CELL: <b>218-822-8895</b>

We hereby submit specifications and estimates for: SWEEPING

Designated area to be swept free of dirt, debris, and foreign materials by means of sweepers.

Self-propelled pick-up Sweepers	\$135.00 per hour
Self-propelled One-Way Sweepers	\$110.00 per hour
Quad Axle Dump Truck	\$130.00 per hour
Pick-up with Air Compressor	\$120.00 per hour
Laborer	\$80.00 per hour
Disposal fee	\$35.00 per sq. yd.
Machine Transport Charges	\$600.00 PER TRIP

Please contact Doug at 320-363-8500 for scheduling.

We Propose hereby to furnish materials and labor to complete in accordance with above specifications, for the sum of:

\$

All material is guaranteed to be as specified. All work to be completed in a workmanlike manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders and will become an extra charge over and above the estimate. All agreement contingent upon strikes, accidents, or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature: \_\_\_\_\_

**DOUG WELK**

Proposal may be withdrawn if not accepted within 30 days.

Date of Acceptance:

Signature:



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)

10/31/2025

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an **ADDITIONAL INSURED**, the policy(ies) must have **ADDITIONAL INSURED** provisions or be endorsed. If **SUBROGATION IS WAIVED**, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Holmes Murphy & Associates, LLC 2727 Grand Prairie Parkway Waukee IA 50263	<b>CONTACT NAME:</b> Jonathan Kreun <b>PHONE (A/C, No, Ext):</b> 612-349-2481 <b>E-MAIL ADDRESS:</b> jkreun@holmesmurphy.com	<b>FAX (A/C, No):</b>													
	<table border="1"> <thead> <tr> <th>INSURER(S) AFFORDING COVERAGE</th> <th>NAIC #</th> </tr> </thead> <tbody> <tr> <td>INSURER A : Phoenix Insurance Company</td> <td>25623</td> </tr> <tr> <td>INSURER B : Charter Oak Fire Insurance Company</td> <td>25615</td> </tr> <tr> <td>INSURER C : Travelers Property Casualty Co. America</td> <td>25674</td> </tr> <tr> <td>INSURER D : Hanover Insurance Company</td> <td>22292</td> </tr> <tr> <td>INSURER E : Farmington Casualty Company</td> <td>41483</td> </tr> <tr> <td>INSURER F : Allied World Assurance Co. Inc. (US)</td> <td>19489</td> </tr> </tbody> </table>		INSURER(S) AFFORDING COVERAGE	NAIC #	INSURER A : Phoenix Insurance Company	25623	INSURER B : Charter Oak Fire Insurance Company	25615	INSURER C : Travelers Property Casualty Co. America	25674	INSURER D : Hanover Insurance Company	22292	INSURER E : Farmington Casualty Company	41483	INSURER F : Allied World Assurance Co. Inc. (US)
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<b>INSURED</b> Asphalt Surface Technologies Corp DBA Astech Corp PO Box 1025 St Cloud MN 56302	ASPSURPC														

**COVERAGES**

CERTIFICATE NUMBER: 1976652244

REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL SUBR INSD WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> <b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> Contr Liab Per <input checked="" type="checkbox"/> Policy Form/XCU GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input checked="" type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:		CO8S627735	10/31/2025	10/31/2026	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000 \$
B	<input checked="" type="checkbox"/> <b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> NON-OWNED AUTOS ONLY <input checked="" type="checkbox"/> Comp: \$2,500 <input checked="" type="checkbox"/> Coll: \$2,500		8107H10984A	10/31/2025	10/31/2026	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ Hired Auto Phys Dmge \$ ACV of Vehicle
C	<input checked="" type="checkbox"/> <b>UMBRELLA LIAB</b> <input checked="" type="checkbox"/> OCCUR <input checked="" type="checkbox"/> <b>EXCESS LIAB</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> DED <input checked="" type="checkbox"/> RETENTION \$ 10,000		CUP8T376625 03149071	10/31/2025 10/31/2025	10/31/2026 10/31/2026	EACH OCCURRENCE \$ 10,000,000 AGGREGATE \$ 10,000,000 \$ Total Limit
E	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below Y/N <input checked="" type="checkbox"/> N <input type="checkbox"/> N/A		UB8S628953	10/31/2025	10/31/2026	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000
E	Stop Gap - Employers Liability Installation Floater Storage-Temp Loc		UB8S628953 RHXJ573348	10/31/2025 10/31/2025	10/31/2026 10/31/2026	Applies in State of: \$750,000 Ded: \$5,000 \$250,000 Ded: \$5,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Proof of Insurance

**CERTIFICATE HOLDER****CANCELLATION**

Sample Company  
 Sample Address  
 Sample City/State/Zip

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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## **AGREEMENT**

The parties, for valuable consideration hereinafter stated, this \_\_\_\_ day of \_\_\_\_\_, 2026, by and between the City of Baxter, hereinafter called the "City" and \_\_\_\_\_ hereinafter called the "Contractor" agree as follows: Asphalt Surface Technologies Corporation a/k/a ASTECH Corp.

1. The Contractor hereby covenants and agrees to perform and execute all of the provisions in this Contract, and all its attachments which in total comprise the 2026, 2027, and 2028 City-Wide Street Sweeping hereinafter referred to as the "Project". The Contract will expire on October 31, 2028. The City reserves the right to award a one-year contract for 2026 in lieu of the three-year 2026, 2027, and 2028 Project as specified above.

2. The Contractor agrees that the work contemplated in the Project shall be fully and satisfactorily completed within 48 hours (2 calendar days) of notice from the City for the emergency/on-call/MS4 sweeping as specified in item 3. The City will provide a minimum of 72 hour notice for all other sweeping.

3. The Contractor agrees that the work completed in the Project shall include a city-wide sweep in the spring and fall, sweeping for holidays and special events, as well as an additional 25 hours of emergency/on-call/MS4 sweeping violation work. The city-wide street sweepings also include 25 miles of trails that need to be edged at the same time with a gutter/side broom, and parking lots at Berrywood Park (1), Southdale Park (2), Loren Thompson Park (2), Oscar Kristofferson Park (2), Whipple Beach/Boat Landing, Jewelwood Park (1), Clearwater Park (1), Public Works Facility, City Hall, Grand Oaks Drive (2), and for the trail between Grand Oaks Drive and Inglewood Drive.

Maps are provided for holiday and special event sweeping, sweeping of this manner usually consists of 10-20 hours of sweeping per each holiday or event. Special event sweeping includes, but is not limited to, sweeping for the triathlon, sweeping before the national drag races come to town, etc. Three special event sweepings are calculated in the estimated hours under item 9.

4. The Contractor shall abide by the City Code Noise Ordinance. No sweeping shall occur between the hours of ten o'clock (10:00) P.M. and seven o'clock (7:00) A.M. The exception to this is the Contractor shall have the ability to sweep the commercial and industrial districts during these quiet hours.

5. The City will supply sweeping water to the Contractor. The Contractor, and all persons employed to furnish services will be trained to operate hydrants by city staff to obtain the forementioned supplied water.

6. The Contractor shall complete daily sweeping logs, attached hereto, that must be included when submitting invoices before payment is disbursed.

7. The Contractor must dispose of material as it is collected at one of the two City provided locations. The North water tower located at the intersection of Woida Road and Inglewood Drive (15042 Inglewood Drive) or the Public Works Facility located at 6070 Mapleton Road. The City will be responsible for the disposal of the material.

8. The Contractor will be allowed to store their sweeper, which must include a water pickup broom, at the City of Baxter's Public Works Facility. There will be no guarantee that the equipment will have heated storage. The City will have the ability to move the equipment if necessary.

9. The City, upon accepting all work done by Contractor, shall pay Contractor in accordance with the hourly price as indicated in the Contractor's Quote, attached hereto as an exhibit, the hourly rate of which is \$135.00 for 2026, \$145.00 for 2027, and \$155.00 for 2028. The annually estimated hours expected to complete the work are 550 hours with an estimated 750 cubic yards of street sweeping material. The rates will remain for the entire contract unless otherwise specified in the Contractor's Quote.

10. Contractor shall indemnify and hold harmless the City from loss, liability, cost or expense (including reasonable attorney's fees) for bodily injury, death and property damage, but only to the extent same are caused by the negligence, misconduct or other fault of Contractor, its agents or employees, which arise out of work performed under this Project. The foregoing provision shall only benefit the City if the City notifies Contractor in writing of such claim within thirty days of same being reported to the City or its representative. Contractor shall not be liable for delay, loss or damage caused by warfare, riots, strikes, boycotts, criminal acts, acts or omissions of others, fire, water damage, natural calamity or causes beyond Contractor's control.

11. Contractor agrees to maintain in effect during the entire Project insurance for Workers' Compensation with statutory limits, and personal injury and property damage with \$1,000,000 combined single limit liability per occurrence. The City shall be named as an additional insured on said policy. Contractor shall furnish to the City a Certificate of Insurance evidencing such coverage and specifying that thirty days prior notice of cancellation shall be sent to the City.

12. Contractor is an independent contractor, and all persons employed to furnish services hereunder are employees of Contractor and not of the City.

13. This Agreement shall inure to, and bind the successors, assigns, agents and representatives of the parties.

14. This agreement contains the entire Agreement between the parties. All prior negotiations between the parties are merged in this Agreement, and there are no understandings or agreements other than those incorporated herein. This Agreement may not be modified, except by written instrument signed by both parties. In the event of conflict between any of the foregoing provisions of this Agreement and the attached specifications, the former shall be controlling.

15. This Agreement shall consist of the following attachments:

- a. This Agreement
- b. Certificate of Insurance
- c. MPCA Managing Street Sweepings
- d. City of Baxter Sweeping Map
- e. City of Baxter Noise Ordinance 5-4-2
- f. Baxter Street Sweeping Daily Log - Example
- g. Baxter Street Sweeping Daily Log - Template
- h. Contractor's Quote

**CITY OF BAXTER:**

By \_\_\_\_\_  
Darrel Olson  
Its: Mayor

**CONTRACTOR:**

By  \_\_\_\_\_  
**Contractor's name** Asphalt Surface Technologies Corporation  
**Its: Title** a/k/a ASTECH Corp.  
Doug Welk, Estimator

**ATTEST**

By \_\_\_\_\_  
Kelly Steele  
Its: Assistant City Administrator / City Clerk