

**CONTRACT FOR SERVICES BETWEEN
THE BRAINERD LAKES CHAMBER AND
CITY OF BAXTER, MINNESOTA**

This agreement is made and entered into as of _____, 2026, by and between the City of Baxter, Minnesota (City), and the Brainerd Lakes Chamber (Chamber).

WHEREAS, the City has budgeted expenditures and provided funds that will be used for economic development purposes for the period commencing September 1, 2026 to August 31, 2027.

WHEREAS, the expenditure of public funds must be in furtherance of a public purpose or benefit; and

WHEREAS, the Chamber is willing to enter into a contract to provide certain public services and benefits to the City; and

WHEREAS, this agreement is entered into to set forth the respective duties and obligations of each party.

NOW, THEREFORE, in consideration of the promise of payment of funds from the City, and the agreement to provide services to citizens of the City by the Chamber, the parties agree as follow:

The term of this contract shall cover September 1, 2026 to August 31, 2027.

1. Upon the approval of this agreement, the City agrees to pay a fee to the Chamber for services rendered in the sum of \$315.
2. The City and Chamber agree during the contract period to participate with each other in the following manner:
 - A. Maintain an open line of communication between staff and governing bodies regarding economic development.
 - B. Participate in marketing efforts for the purposes of economic development.
 - C. The Chamber will conduct and involve City Officials in various committee meetings and public forums addressing economic development issues.
 - D. The Chamber will consider the City an honorary member, providing access to Chamber information and events.

3. The Chamber agrees to save and hold harmless the City from any and all liability or damages, including legal fees and court costs, which may arise out of the Chamber's performance of the contract.
4. In the event the City or the Chamber is made aware of any default under this contract and such notice is made in writing, which the City or Chamber fails to correct within thirty days from the date of notification, the City or Chamber may cancel and terminate this contract.
5. All notices, certificates, or communications shall be delivered, emailed, or mailed postage prepaid to the parties at their respective places of business as set forth below or at a place designated hereafter in writing by the parties.

Brainerd Lakes Chamber:

CEO

Brainerd Lakes Chamber
224 W Washington Street
Brainerd, MN 56401

City of Baxter:

City Administrator

City of Baxter
13190 Memorywood Drive
Baxter, MN 56425

IN WITNESS WHEREOF, the undersigned have placed their signatures as representatives of the parties hereto as of the day and year first above written.

Matt Kilian
CEO, Brainerd Lakes Chamber

Kelly Steele
Assistant City Administrator, City of Baxter