



ITEM REPORT CITY COUNCIL

Agenda Date: 8/4/2026
Agenda Section: Consent Agenda

Department Origination: Public Works

Agenda Item: Approve SEH Fee Amendment No. 1 in the Not To Exceed Amount of \$23,278.00 with a revised Total Not to Exceed Amount of \$80,570.00 for Additional Professional Services related to Water Treatment Plant HVAC Project

Approval Required: Simple Majority Vote

BACKGROUND

SEH is under contract to prepare plans and specifications for an HVAC Improvement Project at the City's Water Treatment Plant. MAU-3 (Makeup Air Unit 3) is nearing the end of its useful life and needs to be replaced. FC-2 (Fan Coil Unit 2) has failed and the City is temporarily using portable dehumidifiers to reduce humidity in the high service pump room. Both units are needed to provide fresh air exchanges in the Water Treatment Plant to reduce corrosion caused by chemical vapors and humidity.

SEH completed a report identifying recommendations for targeted ventilation improvements at the Water Plant. The report phase included additional site evaluations and code review, as well as project and system planning for future improvements. The fee amendment includes additional hours for these items and added hours for design and construction elements for the project.

FINANCIAL IMPLICATIONS

Included in the 2026 Water Enterprise Fund budget is \$584,000 for the HVAC improvements outlined in the background. The cost associated with drafting the report, developing plans, and construction observation is included in the Engineering cost in the Project Budget below.

Preliminary Project Budget:

Construction	\$450,000.00
Engineering	\$80,570.00
City Costs	\$15,000.00
Contingency	\$38,430.00
Total	\$584,000.00

STAFF RECOMMENDATIONS

The Utilities Commission and staff recommends approving SEH Fee Amendment No. 1 in the Not To Exceed Amount of \$23,278.00 with a revised Total Not to Exceed Amount of \$80,570.00 for Additional Professional Services related to Water Treatment Plant HVAC Project.

COUNCIL ACTION REQUESTED

MOTION to accept the SEH Fee Amendment No. 1 in the Not To Exceed Amount of \$23,278.00 with a revised Total Not to Exceed Amount of \$80,570.00 for Additional Professional Services related to Water Treatment Plant HVAC Project.